



# GREEN SHEETS

On paper, by email & online: [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk)

WEEK BEGINNING  
**JAN 29 2024**

## CONTENTS

### Secondary Education

Headships  
Leadership Scale  
Other Posts by subject

### Middle School Education

Headships  
Leadership Scale  
Other Posts by subject

### Primary Education including Nursery

Headships  
Leadership Scale  
Other Posts:  
Bracknell Forest  
Buckinghamshire  
Hampshire  
Hillingdon  
Independent  
Oxfordshire  
Reading  
Slough  
Surrey  
West Berkshire  
Wiltshire  
Windsor & Maidenhead  
Wokingham

### Special Education

### Alternative Education

### Miscellaneous

### Non-teaching Vacancies

Administration  
Caretaking & Cleaning  
Early Years Practitioners  
Extended Hours Care  
Miscellaneous  
Technicians  
Support Staff

## DfE examines risks and benefits of generative AI

The use of artificial intelligence (AI) for cheating will become ever more sophisticated in the future, and teachers will need help to identify and manage pupils' use of the technology, according to the Department for Education (DfE). The warning comes in a new report from the DfE's Open Innovation Team, *Generative AI in education: educator and expert views*, which is based on interviews with teachers, academics and experts in the education technology (EdTech) industry.

Generative AI (GenAI) uses foundation models, including large language models (LLMs), trained on large volumes of data. These models underpin chatbots such as ChatGPT and Bing Chat, and can be used to produce artificially generated content such as text, audio, code, images and videos. The use of such technology is on the increase among both pupils and school staff. Highlighted in the report is a poll from the Teacher Tapp app from November 2023 which showed that nearly half (42 per cent) of primary and secondary teachers had used GenAI as part of their role – up

from 17 per cent just seven months earlier in April 2023. Meanwhile 74 per cent of online 16-24 year olds in the UK have used a GenAI tool.

As well as the likely risks, the DfE team also note there is significant potential for GenAI to benefit the education sector - from helping teachers save time by automating tasks, to improving teaching effectiveness by personalising learning for students. Such benefits may not be fully realised however, due to barriers to adoption such as poor digital skills and infrastructure. The report argues that GenAI could exacerbate the 'digital divide' in education and there is already an emerging difference in adoption of GenAI between state and independent schools. It calls on the government to consider how to support access to AI and GenAI technology by educators and students across the education system.

Given the rapidly evolving nature of GenAI, the report's authors say a strategy is needed to set the direction for GenAI (and AI more broadly) in education.

...continues on page 9

**NEXT EDITION: 5 FEBRUARY 2024**

The deadline to receive advertisements for the next edition is 3pm on Thursday. Further information about advertising with us, including advertising rates and terms and conditions, can be found on our website.

Greensheets is delivered by second class post to arrive in schools between Monday and Wednesday. New advertisements are added to the website weekly on Monday. Email subscribers and schools that opt to receive a printable version by email receive their mailings on Monday. If you no longer wish to receive a paper copy of Greensheets please contact us.



Further information from:  
**SPIKE Publications Ltd, Broadway, Salisbury  
Road, Pewsey, Wiltshire SN9 5NZ  
Tel: 0800 622 6634  
[enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)  
[www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk)**

PRIMARY EDUCATION

including Nursery

HEADSHIPS

See advertisements on this page and page 3

LEADERSHIP SCALE

See advertisements on page 4 and also under Special Education on page 15

OTHER POSTS

HAMPSHIRE

See advertisement on page 13

OXFORDSHIRE

See advertisement on page 8

READING

See advertisement on page 12 and also under Special Education on page 15

SLOUGH

See advertisements on pages 8 and 10

WEST BERKSHIRE

See advertisements on pages 6, 7, 10, 11 and 12 and also under Special Education on page 14

WINDSOR & MAIDENHEAD

See advertisements on pages 5 and 6

WOKINGHAM

See advertisements on pages 5, 7, 9, 11, 13 and 14

SECONDARY EDUCATION

See advertisements under Special Education on pages 14 and 15

SPECIAL EDUCATION

LEADERSHIP SCALE

See advertisement on page 15

OTHER POSTS

See advertisements on pages 14 and 15 and also under Primary Education on page 11



Hungerford Primary School

Fairview Road, Hungerford, Berkshire RG17 0BT | T: 01488 682230 | E: office@hungerford.w-berks.sch.uk

Working Together, Learning Together

Headteacher

Salary range: L18-L24, £71,729 to £82,258 pa (Depending on experience)  
Full time, Permanent | NOR 345 | Start date: September 2024

Due to the retirement of the existing Headteacher, the governors are seeking an ambitious, highly motivated and committed Headteacher to lead our two-form entry primary school located in the market town of Hungerford, West Berkshire.

Our dedicated and hardworking staff inspire happy and confident learners in a calm and supportive environment. We are currently implementing an exciting new curriculum, to provide our pupils with the skills they will need to thrive in the world in which we live, now and in the future. The successful applicant will be able to articulate how they will build on this foundation to further improve the school and deliver the best outcomes for our children and staff. The successful applicant, in collaboration with staff, pupils and the wider community will build on our established love of teaching and learning so that it will have a positive impact for years to come.

As Headteacher, you will continue to promote our one school rule- "Be Kind".

We are looking for someone who can:

- Deliver a strategic plan for Hungerford Primary School that identifies the goals and priorities that will help shape the future of primary education in our town.
- Lead the day-to-day management of the school; oversee the education and wellbeing of the pupils and empower the staff to ensure pupils become confident and happy learners.
- Inspire and motivate all employees of the school, ensuring they are supported in fulfilling and developing their roles. Promote team unity through clear, consistent communications.

- Promote, and be a role model for, excellence in teaching standards. Foster a culture of collaboration and challenge which leads to continuous school improvement.
- Maintain and expand our links to the local community, identifying opportunities for our pupils to learn about, and contribute to, the world outside school.
- Take overall responsibility for safeguarding across the school, and ensure all policies and procedures reflect best practice and meet the statutory requirements.

**We can offer you:** In return for your commitment, ambition and experience we can offer you the opportunity to work with a skilled team who are highly motivated to achieve successful outcomes for our pupils. You will have the support of an enthusiastic governing body that welcomes a positive, dynamic approach to developing the school and is committed to providing all leaders and staff with opportunities to innovate and grow professionally.

You will have the opportunity to lead a school that has excellent amenities and extensive outdoor space. Spacious classrooms, a dedicated library space, and playing fields with a modern all-weather running track are just some of the facilities that will provide you with a platform on which to build your vision of a successful primary school.

**Location:** The Primary school is located within the historic market town of Hungerford, within the North Wessex Downs Area of Outstanding Natural Beauty.

The Primary School benefits from excellent transport links. The M4 London to Bristol motorway is just 3 miles to the north and the A34 is under 20 minutes away. Hungerford is located on the London to Exeter railway, with services taking less than an hour to reach Paddington.

Visits to the school are encouraged. To organise a visit or to request an information pack and application form, please contact Nicky Kenyon at [recruitment@juniperhr.co.uk](mailto:recruitment@juniperhr.co.uk) or visit our website. Completed application forms should be returned to Nicky Kenyon at [recruitment@juniperhr.co.uk](mailto:recruitment@juniperhr.co.uk)

**Important Dates:** Closing date: 9<sup>th</sup> February 2024 | Interview dates: 2<sup>1st</sup> / 22<sup>nd</sup> February 2024

(Interviews will be held over one or two days, this will be confirmed following selection)

Our school is committed to safeguarding and promoting the welfare of children and therefore successful applicants will be subject to an enhanced Criminal Record Check (Disclosure) from the Disclosure and Barring Service before the appointment is confirmed.



Space to learn, grow and be inspired

# HEADTEACHER

Leadership Scale: L17-L23

£69,970 - £81,070

Full-time | Permanent

To start September 2024

We are seeking an outstanding Headteacher with ambition, experience and enthusiasm to lead our vibrant school. This is an exciting time for a candidate with the skills and vision to build on our successes and make a great school even greater.

## What skills and experience we're looking for

### Our new Headteacher will be:

- driven by a love of learning and a passion to realise the potential of every child.
- a creative and inspirational leader who strives for excellence in all areas.
- an empowering and nurturing people manager.
- open, approachable and unwaveringly enthusiastic.
- have exceptional communication and interpersonal skills and a desire to build positive working relationships with staff, parents, and community.
- able to embrace and manage change with an entrepreneurial spirit and an openness to different ideas.

## About us and what the school offers its staff

- A happy and inclusive school in the centre of the thriving semi-rural village of Sonning Common, just a short drive from Reading and Henley-on-Thames.
- A values-led community school centred around making good relationships, teamwork and caring for others.
- Continuing assessment as 'Good' by Ofsted in September 2023.
- An ambitious and cohesive curriculum which produces academic results consistently above local and national averages.
- A varied sports curriculum with an onsite swimming pool, a multi-use games area and a large playing field.
- A huge outdoor space including two woodland areas for teaching and learning and Recognised Provider status from the Forest School Association.
- Sound financial management in place and a healthy positive budget.
- An active and supportive PTA who organise multiple fundraising events annually.
- An engaged and experienced Governing Board.
- Pupils who are bright, excited, well behaved, eager to learn and value their school.
- A team of excellent, dedicated teachers and staff dedicated to providing an education for the whole child.

To apply for this position and find out more please visit  
[www.sonningcommonprimary.co.uk/our-school/vacancies](http://www.sonningcommonprimary.co.uk/our-school/vacancies)

Closing date is 8am Monday 19<sup>th</sup> February 2024

Interviews will be held week beginning Monday 4<sup>th</sup> March 2024.

Visits to the school are most welcome by appointment.  
To arrange a visit please contact Kate Balcon, School Business Manager  
[sbm@sonning-common.oxon.sch.uk](mailto:sbm@sonning-common.oxon.sch.uk)

**Safeguarding:** This school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post involves the type of work with children and young people that requires applicants to undertake a Disclosure and Barring Service check and appropriate Right to Work clearances in line with our recruitment and selection practices. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post. All users are considered confidentially and according to the nature of the role and information disclosed. We are an equal opportunity employer.



# Oakfield First School

Imperial Road • Windsor • Berkshire • SL4 3RU  
T: 01753 861347 • E: [office@oakfieldfirstschool.org.uk](mailto:office@oakfieldfirstschool.org.uk)  
[www.oakfieldfirstschool.org.uk](http://www.oakfieldfirstschool.org.uk)

"Excellence Through Partnership in Learning"

Oakfield is a community First School, with pupils from Reception to Year 4, with a strong local reputation for inclusivity, academic excellence and innovative leadership, which is underpinned by a broad, balanced and engaging curriculum, enriched with multiple opportunities for wider learning and participation in the arts and sports. Our school statement of values, 'Excellence through Partnership in Learning', embodies our philosophy of a meaningful partnership with the parents, staff and the community.

We are part of the Windsor Learning Partnership which includes Windsor Girls' School, The Windsor Boys' School, Clewer Green C of E First School, Dedworth Green First School and Dedworth Middle School. We all collaborate to provide opportunity for all through partnership. This position is a significant leadership role and will offer ample opportunities for career development within a growing, dynamic Multi-Academy Trust.

## Headteacher

Group 2, L14 - L20: £66,316 - £76,641 pa (this may be negotiable for an outstanding candidate) • NOR 276 • Required 1 September 2024

We are seeking an energetic and inspiring Headteacher for Oakfield First School, who is committed to providing a quality education for every child with a child-centred approach. The successful candidate will possess unwavering ambition for every child regardless of their starting point, and will build on the eight years of outstanding school leadership from our current head.

### The role:

This position will suit a highly ambitious, driven and experienced school leader, who has a demonstrable track record of achieving high standards within the primary phase.

### We are looking for someone who:

- Is an inspirational and approachable leader.
- Possesses a strong ambition for children and is child-centred to the core.
- Holds a clear, strategic vision of how to develop resilient, well-rounded children.
- Values the role parents play in education and forges strong partnerships with the community.
- Is capable of developing colleagues, contributing to their well-being.
- Drives ongoing improvements by optimising processes and systems.
- Is an expert on primary teaching, inclusion and SEND.

### We can offer you:

- A popular community school, highly regarded and actively engaged in the local community.
- Happy, friendly children who are ready to learn; many able to progress at a rapid pace.
- Caring, professional and committed staff.
- An experienced, knowledgeable and supportive Governing Body.
- Continuous Professional Development and well-being support.
- A supportive Trust with immediate access to guidance and support.
- Career development opportunities across a growing Trust.

Visits to the school are very welcome and strongly encouraged.

An application pack is available on our website

[www.oakfieldfirstschool.org.uk/vacancies/](http://www.oakfieldfirstschool.org.uk/vacancies/)

For further information about the school, or to arrange a visit, please contact the school office on 01753 861347 or email [office@oakfieldfirstschool.org.uk](mailto:office@oakfieldfirstschool.org.uk)

Closing date: 12pm, Wednesday 14 February 2024

Interview date: Wednesday 21 February 2024 & Thursday 22 February 2024

Oakfield is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment is subject to satisfactory references and an enhanced DBS check. This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020.



## WOODEN HILL PRIMARY AND NURSERY SCHOOL

Staplehurst, Bracknell, Berkshire RG12 8DB  
Tel: 01344421117 Email: [secretary@woodenhillprimary.co.uk](mailto:secretary@woodenhillprimary.co.uk)

### Deputy Headteacher at Wooden Hill primary and Nursery school

Pay Scale- Leadership Spine Points - 11-15  
**£61,789-£66,316**

An exciting opportunity has become available for the start of the 2024/2025 Academic year. The post affords the opening for an ambitious leader to make their mark and establish a culture of sustained excellence in a truly unique school. The responsibilities of the post will draw on the strengths of the successful candidate.

#### The successful candidate must:

- Be an outstanding classroom practitioner
- Be unrelentingly ambitious for the school, its staff and pupils
- Have proven leadership experience and the potential and desire to develop further
- Have vision, enthusiasm and the ability to work effectively within a team as a leader
- Be able to manage long-term objectives whilst dealing effectively with fast-moving day to day priorities
- Champion a culture of inclusion and be fully supportive of pupils with a diverse range of talents and abilities

#### The post provides the opportunity to:

- Work as a member of a new leadership team to further develop and embed the vision and aims of the school in partnership with pupils, staff, governors and parents
- Provide clear strategic direction for teaching and learning
- Lead the school in the absence of the headteacher
- Support the SENDCO to embed a fully inclusive ethos where every child has the opportunity to access an education that supports them to make the best possible progress and outcomes

The ideal candidate will be an experienced leader who can demonstrate sustained, quantifiable impact at middle or senior level. Above all we are seeking someone who is proactive, can contribute fresh ideas, is collaborative, goal-orientated, confident, and who tackles challenges effectively.

Visits to our school are highly recommended. Please contact the Schools Business Manager for a Deputy Headteacher Pack at [nakita.swanson@woodenhillprimary.co.uk](mailto:nakita.swanson@woodenhillprimary.co.uk)



## Woodley C of E Primary School

Hurricane Way, Woodley RG5 4UX | Tel: 01189693246 | [admin@wcofe.com](mailto:admin@wcofe.com)  
Head Teacher: Mrs Louisa Gurney, BA(Hons) NPQH

### Newly Created Role - Full time Assistant Head Teacher and SENDco

Salary Range – L1 – L4 (2023-2024) Pay Range £47185-£50807  
Required from 15<sup>th</sup> April 2024

***An Opportunity too good to miss!***

We are seeking to appoint a full time Assistant Head Teacher/SENDco to our aspirational and committed team.

#### We can offer you:

- The opportunity to grow and develop in this new role.
- A School which is dedicated to a broad and balanced curriculum
- A caring and happy environment
- A commitment to your personal development
- Involved Parents and Governors
- A Leadership team who are strategically focused on the well-being of all staff.

#### Can you:

- Be a committed and proactive member of the SLT?
- Support and develop children within your care?
- Enable children to reach their potential through real and practical learning?
- Communicate effectively with children and adults?
- Embrace opportunities for change?
- Be committed to diversity and inclusion in the context of the School's Christian ethos?
- Lead key areas for development within the school?

A SEND qualification and experience is desirable, however, the school invites candidates who are willing to undertake training.

Informal visits are welcomed and encouraged!

For more information and an application pack, please contact the school on **0118 969 3246** or email the school on [admin@woodley-pri.wokingham.sch.uk](mailto:admin@woodley-pri.wokingham.sch.uk)

**Closing date will be 16<sup>th</sup> February 2024.**

Please be aware that candidates may be considered and interviewed on application.

We are an equal opportunities employer. The school is committed to safeguarding and promoting the welfare of our children and, therefore, the successful applicant will be required to undertake an enhanced Disclosure and Barring Service check. An ability to speak with confidence and accuracy, using correct sentence structures and vocabulary is required

**Our Vision** 'At Woodley C of E, each person is unique and accepted as a child of God. Through strong Christian values and our BRIGHT attitudes to learning, we inspire hearts and minds to create lifelong learners, who have the knowledge, skills and understanding to shine brightly in the world.' "let your light shine before others" **Matthew 5:16**

Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email [enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

**Job seekers:** Please visit our website [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk) and  
subscribe at the bottom of the home page.



## THE PIGGOTT SCHOOL: CHARVIL PRIMARY

Park Lane, Charvil, Reading RG10 9TR  
Telephone: 0118 932 0033 • [charvil@piggottschool.org](mailto:charvil@piggottschool.org)  
Headteacher: Mrs C Waite BEd, NPQH  
Executive Headteacher: Mr D J Gray MA, NPQH



### Senior Leadership Role and Core Subject Leader

#### MPR/UPS plus TLR 2ii (£5,347) Full time • Required September 2024 (or earlier)

An exciting opportunity has arisen to join the Senior Leadership team at Charvil Piggott Primary School as we continue to drive school improvement and achieve our aspiration to offer outstanding primary provision.

As part of our enhanced provision, we are looking for a motivated, dynamic leader (TLR 2ii) to support and contribute further to the success of our school.

The role is class-based and, in addition, you would be a member of our SLT, leading on some core subjects and initiatives across the school.

#### We are seeking someone who:

- Is kind and compassionate.
- Is an excellent classroom practitioner with a positive and reflective attitude.
- Has high expectations of learning, achievement and behaviour for all children.
- Models and promotes our Christian school vision and values.

#### We can offer:

- A nurturing ethos for all.
- Motivated and enthusiastic pupils.
- A close-knit, supportive team.
- A research informed school that encourages collaboration between staff.
- A people-first philosophy which promotes wellbeing and work-life balance.

The application form and further job details including job description, person specification and welcome letter are available on the school website [www.piggottschool.org](http://www.piggottschool.org)  
Visits to the school are welcomed and encouraged, please call **0118 932 0033** to arrange.

To apply please complete an application form and a covering letter and e-mail to: [charvil@piggottschool.org](mailto:charvil@piggottschool.org)

**Closing date: 10 am, Monday 19 February 2024**

*This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to Satisfactory Disclosure Clearance and a 'prohibition from teaching' check will be completed for all applicants. The school reserves the right to close this advertisement early in the event that sufficient applications have been received.*

[www.piggottschool.org](http://www.piggottschool.org)

## WESSEX PRIMARY SCHOOL

St Adrians Close, Cox Green,  
Maidenhead, Berkshire SL6 3AT  
Tel: 01628 626724  
Email: [office@wessexprimary.org](mailto:office@wessexprimary.org)  
Web: [www.wessexprimary.org](http://www.wessexprimary.org)  
Head Teacher: Mr Tim Beavan



### KS2 Class Teacher

Salary: MPS/UPS dependent on experience

Full time • Required to start April 2024

#### Come and join our school and make a difference!

Wessex Primary School is a great place to work where we value and support our staff. We are a two-form entry primary school with a hearing resource base in Cox Green, on the outskirts of Maidenhead.

#### We are looking for a teacher who:

- Builds rapport with children, parents and colleagues.
- Inspires and engages all learners.
- Has high expectations of all children.
- Is interested in developing their own practice.
- Is committed to inclusive education and developing children as independent learners.
- Works well in a team.

#### We can offer:

- An expansive site, complete with environmental area, large field and two playgrounds.
- A school where staff are friendly, caring and look out for each other.
- Fantastic children who love learning.
- A commitment to supporting a work/life balance.
- A supportive leadership team and staff.

Visits to the school are essential. To arrange a visit and tour of the school, to get more information or an application form, please contact

Mrs Sharon Robinson, Business Manager, on 01628 626724 or email [finance@wessexprimary.org](mailto:finance@wessexprimary.org). Alternatively, head to

<https://wessex-primary-school.secure-primariesite.net/vacancies/>

**Closing date: Noon, Wednesday 31 January 2024**

**Interviews: Week commencing 5 February 2024**

Wessex Primary School is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including a health check, an enhanced DBS check and satisfactory references.

THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD



Please mention  
**GREEN  
SHEETS**  
when applying for vacancies



The Burghfield Common Federation:  
Garland Junior School



## Key Stage 2 Teacher

Early Career Teachers Encouraged to Apply  
Required for 1<sup>st</sup> September 2024

Contract: Full or part time, permanent contract  
Salary MPS - £30,000 to £41,333 (current range)

Do you believe that strong relationships are fundamental to successful learning? Can you bring meaning and excitement to the classroom? Have you got the passion to engage pupils with Special Educational Needs?

**We can offer:**

- Positive, supportive and enthusiastic colleagues!
- A diverse and encouraging community.
- Large, bright classrooms.
- Experienced mentors.
- New I.T. equipment for staff.

**We are looking for a teacher who:**

- Is a creative and strategic thinker.
- Is a life-long learner.
- Is a confident and enthusiastic user of technology.
- Enjoys the challenge of learning something new.
- Is committed to supporting pupils with Special Educational Needs.

If you like the sound of this opportunity, please ring the school office to receive an application pack.

**Deadline for Applications: Monday 19<sup>th</sup> February at 9am**

***"The values of 'determination, respect, teamwork' are woven into the fabric of this inclusive community school." Ofsted, September 2023***

Garland is an inclusive and popular school, committed to safeguarding and promoting the welfare of all children. We expect all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check and will be required to provide satisfactory references.

Garland Junior School, Clayhill Road, Burghfield Common, Reading RG7 3HG  
Tel: 0118 9832776 | Email: [office@garland.w-berks.sch.uk](mailto:office@garland.w-berks.sch.uk)

OLDFIELD PRIMARY SCHOOL

## Key Stage 2 Class Teacher

MPS/UPS (depending on experience and qualifications)  
Required April 2024

**We are seeking to appoint a Key Stage 2 Teacher:**

- Who has high expectations.
- Who can motivate, support and lead their pupils by example.
- Who has strong interpersonal skills.
- Who is committed to teamwork and school improvement.
- Who has a sense of humour
- Who has a child-centred approach to education.
- This post would be suitable for either an experienced teacher or an NQT.

**We offer:**

- Happy and enthusiastic children.
- An enthusiastic, caring and committed team of staff, parents and governors.
- Dedicated PPA time.
- Opportunities for professional development.

The successful candidate must have empathy with young children and be prepared to work with a happy and highly motivated team of staff.

Please contact the school office for an appointment to view the school on **01628 621750**.

Application packs can be downloaded from the school website **[www.oldfieldprimary.com](http://www.oldfieldprimary.com)** and should be submitted by post or alternatively via email to **[office@oldfieldprimary.com](mailto:office@oldfieldprimary.com)**  
Applications will be considered on receipt.

**Closing date: Midday, Tuesday 20 February 2024**

*Oldfield Primary School is committed to safeguarding and promoting the well being of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment is subject to receipt of an enhanced disclosure from the Disclosure & Barring Scheme.*

### Oldfield Primary School

Bray Road, Maidenhead, SL6 1UE

Tel: 01628 621750

Email: [office@oldfieldprimary.com](mailto:office@oldfieldprimary.com)

**[www.oldfieldprimary.com](http://www.oldfieldprimary.com)**



The Royal Borough of Windsor & Maidenhead



Please mention  
**GREEN  
SHEETS**

when applying for vacancies



## Earley St Peter's CE Primary School

Church Road, Earley, Reading, Berkshire RG6 1EY

# Year 3 Class Teacher

**Start date:** March 2024

**Hours:** 0.5 **Working pattern:** Wednesday afternoon and Thursday and Friday all day

**Salary:** MPS/UPS

**Contract type:** Fixed 1 year (Maternity Cover)

**Closing date:** 9am Monday 19 February 2024

**Interview:** Tuesday 27 February 2024

*Building Strong Foundations for the Future*

Earley St Peter's Church of England Primary School are looking to appoint an enthusiastic, conscientious and self-motivated person to join our friendly team.

As a member of The Keys Academy Trust, the successful applicant will have access to high quality professional development, leadership training and career progression. This is a part-time role that will be based at Earley St Peter's Church of England Primary School.

- Do you have the ambition and determination to secure positive outcomes for our young people?
- Do you want to work in a forward thinking and aspirational multi-academy trust that places learning at the heart of everything it does?

### The successful candidate will:

- Be an outstanding teacher who motivates and inspires children to learn
- Deliver innovative and creative learning opportunities
- Be committed to delivering a knowledge-led curriculum
- Have high expectations for standards of achievement and behaviour
- Be able to work collaboratively and independently
- Be an excellent communicator committed to working in partnership with staff, parents and governors
- Promote our Christian ethos, vision and values
- Be a strong and supportive team player

The successful candidate will have the opportunity to work with colleagues across our family of schools as part of the Trust's CPD programme and networking opportunities.

We welcome and encourage visits to our school, to arrange a visit please email the HR Manager, Jodie Page, on [hr@keysacademytrust.org](mailto:hr@keysacademytrust.org)

Application forms can be found on the school website:

<https://www.earley-st-peters.wokingham.sch.uk/our-school/vacancies/>

Applications must be submitted by email with a letter of application to [hr@keysacademytrust.org](mailto:hr@keysacademytrust.org)

**No CVs will be accepted.**

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo checks with past employers and the Disclosure and Barring Service enhanced criminal records check.



## The Federation of Hampstead Norreys CE & The Ilsleys Primary Schools

Tel: 01635 281225  
Email: [office@ilsleys.w-berks.sch.uk](mailto:office@ilsleys.w-berks.sch.uk)  
Executive Head teacher: Kate House



# Class Teacher Post 0.6FTE Temporary Maternity Cover

**Hampstead Norreys CE Primary School**

**Required ASAP to December 2024**

**Salary: Teachers' Main Scale**

This is an exciting opportunity to join our small friendly village primary school. We are looking to appoint a maternity cover teacher for a mixed age class of wonderful Year 3 and 4 children. Another attraction to working at our school is that we are federated with The Ilsleys Primary School. We enjoy working together and offer a structured professional development programme for all our teachers, as well as providing an inspiring curriculum where we offer high quality learning experiences for pupils.

*(Initially offered as 3 days a week with the possibility of increasing to full time)*

**If you are interested in our position, then we are looking for someone who can offer the following:**

- High expectations and standards of yourself and your pupils
- Experience of Early Years practice would be desirable
- Excellent communication skills where you can work as part of a team
- Exemplary classroom practice where you are passionate about teaching and learning
- An ability to inspire and motivate

### If this is you, we can offer:

- Cheerful children who love their school
- Friendly and supportive staff
- Opportunity to flourish in a caring and positive environment
- A team constantly striving to ensure all our children have fun whilst learning
- Commitment to continued professional development where all staff work together as a team
- Supportive and dedicated parents

You will primarily be based at Hampstead Norreys CE School but occasional travel to The Ilsleys School may be required.

If you are interested in this position, please ensure that you visit our school and see it for yourself. Please contact the school office ([office@hn.w-berks.sch.uk](mailto:office@hn.w-berks.sch.uk) or **01635 201371**) for further information, an application pack and to arrange an appointment with the Executive Headteacher.

**Closing date: 9 February 2024**

**Interviews: date TBC**

Hampstead Norreys Primary School and West Berkshire Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. The successful candidate will be subject to Criminal Records Bureau check along with other relevant employment checks.

**Hampstead Norreys CofE Primary School, Newbury Hill, Hampstead Norreys, Berkshire RG18 0TR**  
Tel: 01635 201371 Email: [Office@hn.w-berks.sch.uk](mailto:Office@hn.w-berks.sch.uk) Website: [www.hampsteadnorreysprimary.net](http://www.hampsteadnorreysprimary.net)  
Headteacher: Miss Kate House Bed NPQH

**The Ilsleys Primary School, Church Hill, East Ilsley, Berkshire RG20 7LP**  
Tel: 01635 281225 Email: [Office@ilsleys.w-berks.sch.uk](mailto:Office@ilsleys.w-berks.sch.uk) Website: [www.theilsleysprimary.net](http://www.theilsleysprimary.net)  
Headteacher: Miss Kate House Bed NPQH



Follow us on Twitter  
**@schoolvacancies**



## FTE Maternity Cover Teacher (2 vacancies)

**Required from Summer 2024 or Autumn 2024  
Suitable for ECT - UPS**

The Hendreds Church of England School is a successful five class village school which puts the children at the heart of all it does. Our approach focuses on treating each child as an individual, providing them with a stimulating, safe and supportive environment in which to learn, grow and prosper. Our goal is to help each child to fulfil their full potential, preparing them academically and socially for the next stage of their education, and beyond.

### We are looking for someone who can give and develop:

- High expectations of children's capabilities and development;
- A commitment to the ethos of the school;
- The ability to work as part of a team, based on self-motivation, adaptability and achievement;
- An open mind, willing to be reflective and to share good practice.

### In return we offer the applicant:

- An opportunity to join a team of committed professionals working within a positive and supportive learning environment;
- Collaborative, professional and career development enhanced by opportunities with our Multi Academy Trust;
- Enthusiastic, engaged children who show great pride in being part of The Hendreds' family

Further information about the school can be found at  
<https://www.hendreds.oxon.sch.uk/>

To arrange a visit or to talk to the Headteacher, Mrs Lisa Rees, please contact Mel or Dawn in the office on **01235 833379** or email **office.3250@hendreds.oxon.sch.uk**

**Closing date for applications: Monday, 26<sup>th</sup> February 2024 midday**  
**Interview date: week commencing 4<sup>th</sup> March 2024**

Please complete the application form available on the school's website.  
<https://hendreds.oxon.sch.uk/maternity-cover-class-teacher/>

The Hendreds Church of England School, as a member of the Oxford Diocesan Schools Trust, is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service (DBS) Enhanced check. Online checks may also be carried out to comply with Keeping Children Safe In Education.

## Colnbrook C. of E. Primary School

High Street, Colnbrook, Berkshire SL3 0JZ

Tel: 01753 683661

Email: [mail@colnbrookprimary.com](mailto:mail@colnbrookprimary.com)

Website: [www.colnbrookprimary.com](http://www.colnbrookprimary.com)

Headteacher: Mr Tom Brunson B.A.(Hons), PGCE



## Class Teacher (Maternity Cover)

**Fixed Term Maternity Contract – required from  
April 2024 to August 2025 with possibility of  
further extension. Salary scale: MPS1- UPS3  
including London fringe (FTE £31,350 - £47,839)**

The post is for up to a year with the possibility of a subsequent permanent position.

Colnbrook C. of E. Primary School is a great place to work. We are a one form entry Church of England school in the heart of Colnbrook village, on the outskirts of Slough. Our school is very diverse and we have families from a range of faiths, cultures and countries. Our Christian vision and values are at the heart of everything we do and we want our children to leave our school having aspiration, being resilient and responsible, showing respect and compassion within their many communities. Our school is part of the Slough and East Berkshire Multi Academy Trust (SEBMAT).

### We are looking for a teacher who:

- Is an excellent primary teacher who inspires and engages all learners;
- Is an enthusiastic, flexible team player who is able to work proactively;
- Is committed to inclusive education and developing children as independent learners;
- Is able to embrace our values.

### We can offer:

- A friendly and caring school family;
- A commitment to supporting a work/life balance;
- All the support of a small Multi-Academy Trust;
- A supportive leadership team;
- Access to high quality professional development;
- Curriculum leadership opportunities;
- Bespoke leadership training and development opportunities.

Visits to the school are encouraged. To arrange a visit or request an application form, please Miss Grace Torpey on **01753 683661** or email **grace.torpey@colnbrookprimary.com**

Alternatively, go to the school website **www.colnbrookprimary.com** to find out more and view our school film.

Early applications are encouraged and we reserve the right to close the vacancy if a suitable candidate is found.

**Closing Date: 09:00 on 12 February 2024 | Interviews: 15 February 2024**

Colnbrook Primary School is committed to Safeguarding and protecting the welfare of children and young people and we expect that our staff share this commitment. This post is subject to an enhanced disclosure from the Disclosure and Barring Service.

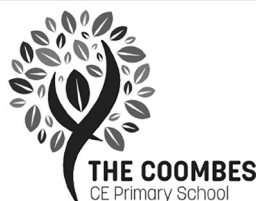
Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email **enquiries@spikepublications.co.uk**

**Job seekers:** Please visit our website **www.schoolvacancies.co.uk** and  
subscribe at the bottom of the home page.





School Road, Arborfield Cross  
Reading, Berkshire RG2 9NX  
0118 9760751  
operations@coombes.wokingham.sch.uk  
www.thecoombes.com



"A Love of Learning Grows Here"

# Class Teacher

**NQT/MPS/UPS | Required from April or September 2024**

We are seeking a creative, passionate and enthusiastic teacher to join our successful team. As a teacher in our school, you will be truly valued and will benefit from the opportunity to develop your practice among our friendly, experienced staff, who are committed to providing the best learning experiences for our children. You will have the opportunity to work within in our unique educational setting which includes a STEM room, ECO room, bespoke learning spaces, woodland and swimming pool.

The Coombes Church of England Primary School is a friendly, aspirational Primary School that is committed to supporting staff and pupils to achieve exceptional things- within a supportive, caring and ambitious school community. The leadership team work to ensure a supportive, enjoyable working environment is provided, where all staff flourish in their role and everyone is valued. High quality teaching and learning are central to all that we do at The Coombes and this is achieved through regular training and support provided by the leadership team, as well as our Trust colleagues and education sector partners.

As a school within The Keys Academy Trust, the successful applicant will have access to a broad range of high quality professional development, broader knowledge from working alongside Trust colleagues, as well as benefit from career opportunities within The Trust.

We have a teaching position for an ambitious ECT or experienced class teacher looking to work amongst our unique, supportive community.

You will have the knowledge, skills, enthusiasm and commitment to deliver excellent learning opportunities for our children. You will demonstrate and share best practice in teaching and learning approaches to ensure all children in your care flourish.

## We can offer:

- A friendly, committed staff team who work well collaboratively
- Confident engaged children who are keen to learn and take pride in the work they produce.
- The opportunity to work alongside staff across all schools within The Keys Academy Trust
- A commitment to professional development for all staff
- Excellent teaching resources and working environment.
- Excellent collaboration between schools in the MAT.
- Work within our truly unique educational setting

- Staff health & wellbeing package.

- Free onsite car parking.

- Become part of a dedicated and supportive community.

## The successful candidate will have:

- High expectations of all pupils and their own professional conduct
- Ability to maintain our high standards of achievement and behaviour
- Commitment to providing outstanding teaching and learning
- Excellent communication and inter-personal skills
- Desire to develop and broaden their teaching skills

We welcome and encourage visits to our school. To arrange a visit please email the Operations Manager, Joanna Hardy, email:

**operations@coombes.wokingham.sch.uk**

Application forms can be found in the work for us section of the school website: <https://www.thecoombes.com>

Applications must be submitted by email with a letter of application to **operations@coombes.wokingham.sch.uk**

**No CVs will be accepted.**

**Applications will be considered upon receipt with the final date for submission of Friday 2<sup>nd</sup> February. Interviews w/c 5<sup>th</sup> February 2024.**

The Keys Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants must be willing to undergo checks with past employers and the Disclosure and Barring Service enhanced criminal records check.

## DfE examines risks and benefits of generative AI

*continued from cover page...*

Long-term planning should explore how AI could change the current model of education, including implications for the role of teachers and classroom-based learning. Any strategy should respond to the challenges GenAI presents for the sector and be future proofed to keep pace with technological advancement. They also argue it should be grounded in educator and learner needs, guided by educational objectives, and tailored to different educational stages.

Other recommendations in the report include looking at the way in which workforce requirements such as skills and qualifications will need to change as AI becomes a permanent part of the education landscape, and AI literacy initiatives aimed at young children to aid their understanding. Experts who spoke to the DfE for the report also emphasised that there is currently little

robust evidence on the impact of GenAI tools in education, and urged the need to build an impartial evidence base to better understand this. Key evidence gaps include the impact of GenAI on learner outcomes, particularly among disadvantaged and SEND learners.

Referencing the research report during an address to the Bett 2024 education technology exhibition, secretary of state Gillian Keegan said: 'We should have the same expectations for robust evidence in EdTech as we do elsewhere in education. EdTech businesses should be leading the way, being transparent with buyers and promoting products based on great evidence....I want to encourage countries to continue sharing evidence as it's generated, so we can all better harness the opportunities to make a real difference in classrooms across the world.'

Full report: <http://tinyurl.com/mr33k7td>



## St Joseph's Catholic Primary School and Nursery

Newport Road, Newbury, Berkshire RG14 2AW  
Tel: 01635 43455 | Email: [office@stjosephs.w-berks.sch.uk](mailto:office@stjosephs.w-berks.sch.uk)  
Website: [www.stjosephs.w-berks.sch.uk](http://www.stjosephs.w-berks.sch.uk)

# Class Teacher

Full Time. Pay Scale MPS

We are seeking to appoint an enthusiastic, passionate class teacher to join our caring, welcoming, and diverse school family.

#### We can offer:

- Wonderful, happy, polite children who are keen to learn and achieve
- A welcoming, supportive and friendly team of Staff and Governors.
- A commitment to your professional development with good quality CPD.
- PPA at home, so you can make the most of your time.

#### Our children would like:

- "A caring teacher who will look after us"
- "Exciting lessons"
- "Someone happy and kind"

#### We are looking for:

- An active team player who can inspire children & colleagues
- An enthusiastic, inclusive professional with a love of education who is committed to putting children at the heart of everything they do
- A self-motivated teacher who sets high expectations for pupil progress
- Someone who is supportive of our Catholic ethos - you do not have to be a Catholic.

We warmly welcome applications from both experienced and early career teachers. For an application form, or to arrange a tour and a chat, please contact the school office.

**Closing date: Friday 23<sup>rd</sup> February 2024**

**Interviews: Week beginning 26<sup>th</sup> February 2024**

*We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An Enhanced Criminal Records Disclosure will be sought from the successful candidate.*



## Western House Academy

Richards Way, Cippenham, Berkshire, Slough SL1 5TJ  
Tel: 01753 526326

# CLASS TEACHERS FOR SEPTEMBER 2024

**Pay Scale: (M1 – M9) £31,850 - £47,839**

**Hours: Full time**

**Contract: Permanent**

**Start date: September 2024**

Western House Academy is a three form vibrant, multicultural and successful values based primary academy on the outskirts of Slough. The pupils come from a wide range of cultural, language and religious backgrounds, all contributing to the positive ethos in this excellent academy. In 2022 we were rated by Ofsted as a 'Good' school. Western House Academy is part of The Park Federation Academy Trust.

Our partnership with The Federation means there are a host of professional development opportunities that will further your own skills, knowledge and expertise.

We are looking for enthusiastic and ambitious teachers and have positions available across the school. We are a school that is moving forwards and our aspirations are high for everyone!

#### Western House Academy has:

- Well behaved, friendly and confident children
- Supportive, friendly and collegiate staff
- Great buildings and resources

#### You will need to demonstrate:

- a passion for teaching and learning
- high expectations of yourself and the children you work with
- good knowledge of the National Curriculum requirements
- committed to working as part of a team
- experience of supporting young people

#### For the right candidate, we will offer:

- extensive support and CPD;
- the opportunity to work with other professional colleagues across the Multi-Academy Trust;
- a welcoming school, with friendly, enthusiastic and supportive staff team;
- an ambitious and dynamic Senior Leadership Team;
- a dedicated Governing Body;
- supportive parents and children who are keen to learn;
- an employee assistance programme (EAP).

We warmly welcome candidates coming to visit the school prior to application; please contact the school to arrange. Please visit the school website for an application pack.

**Closing Date & Interviews: As and when we receive successful applications.**

*The school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will be required to undertake an Enhanced DBS Check with a check of the DBS Barred List.*



Follow us on Twitter  
**@schoolvacancies**



Headteacher: Mrs S Phillips, MA ED (Open)  
Silverdale Road, Earley, Reading, Berkshire RG6 7LR  
Tel: (0118) 9261449 Fax: (0118) 9266351  
Email: secretary@loddon.wokingham.sch.uk

## SEND Resource Base Teacher

**Required for April/September 2024  
MS/UPS + SEND allowance (£5,009)**

We are looking to recruit a highly motivated and enthusiastic teacher to lead our brand-new resource base for primary school pupils with social communication needs (which may or may not include a diagnosis of autism) and additional associated needs.

You will play a central role, in partnership with the school and governors, in shaping the vision, resourcing and development of our new SEND resource base. As such this is a fantastic opportunity to further develop your knowledge with regards to working with ASD pupils and to support integration of SEND pupils into mainstream classrooms.

As a Values Based school we are seeking like-minded individuals who care about well-being for both children and adults; whilst also having the determination and ambition to achieve the best outcomes for pupils and families.

**Are you?** Looking to gain or further your experience of SEND and school leadership.

**Do you?** Have knowledge of pupils with social communication needs and experience of successful strategies to support these pupils to thrive in school.

**Are you?** Able to ensure a positive and inclusive experience for children attending the resource base promoting: good teaching, effective learning and high standards in all areas.

**Can you?** Be guided by the Loddon Values to engage: pupils, colleagues, parents/carers and other community members.

**Will you?** Take a therapeutic approach to behaviour to ensure all pupils are included to be successful.

**Do you?** Have a creative and constructively critical approach towards innovation; being prepared to adapt practice where benefits and improvements are identified.

### Why Join Us

- Be part of a Values based Education school with a strong ethos of inclusion and belonging.
- Be part of a diverse and welcoming staff team.
- Opportunities available for professional development and further qualifications.
- Supportive environment for both staff and pupils.

**Visits to our school are encouraged.**

**Closing date: Monday 19<sup>th</sup> February midday  
Interviews: Friday 23<sup>rd</sup> February**

*The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an Enhanced Disclosure and Barring Service (DBS) check.*



Streatley Primary School

We are looking to appoint a

## Full Time Permanent, Class Teacher, MPS or UPS

**Required: September 2024 or sooner (ECT) in Yr5/6**

### Our ideal candidate:

- is motivated to develop the whole-child
- will be new to teaching or experienced to complement our team
- interest in conservation of the natural world
- maths leadership is desirable or a maths qualification
- is good with time management
- keeps an orderly environment

### We can offer you:

- a class with polite and thoughtful children (£500 class budget)
- a welcoming and happy team who support each other (residential July 2024)
- CPD professional reading time and training (NPQs and mentoring)
- an amazing green site with endless outdoor learning opportunities locally e.g. train station, hills, weir, River Thames, woodlands, local walks
- onsite facilities such as; a running track, a pond village, an allotment and a beach
- successful mentoring support (ECT if applicable)
- Up and coming events: Silverstone, Shakespeare, Isle of Wight.

Visits to the school are welcome to meet the Headteacher.  
For further information and an application form, please see our website: [www.streatleyprimary.co.uk](http://www.streatleyprimary.co.uk)

**Shortlisting date: Monday 26<sup>th</sup> February  
Interviews: Wednesday 1<sup>st</sup> March 2024**

Streatley CofE Primary School, The Coombe, Streatley RG8 9QL | 01491 872399

*Streatley Primary is committed to safeguarding children and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to Disclosure and Barring Service (DBS) an enhanced DBS check along with other relevant employment check.*



Please mention  
**GREEN  
SHEETS**

when applying for vacancies



Compton Church of England Primary School  
Downland Federation

## Class Teacher

Compton CE Primary, part of the Downland Federation, is currently seeking a dedicated and motivated Class Teacher to join our team. ECTs or experienced teachers are welcome to apply. This is a full-time permanent position, available to start in either April or September.

### Qualifications:

- Qualified Teacher Status (QTS)
- Skills required:
- Dedication to providing exceptional education
- Ability to work effectively within a team
- Self-motivated and committed to continuous professional development

### Role Expectations:

- Embrace new ideas and contribute to the development of an innovative curriculum
- Foster positive relationships with students, colleagues, and parents
- Promote a positive and inclusive learning environment
- Contribute to the wider school community
- Benefits:
- Leadership opportunities for the right candidate
- Strong CDP package both within the school and across the Federation.
- Collaborative work with teachers across our federation of schools

**Application Process:** Candidates must apply using the West Berkshire application form available from [finance@compton.w-berks.sch.uk](mailto:finance@compton.w-berks.sch.uk)  
**Salary Range/Level:** The salary range/level for this position is within the Main or Upper Pay Scale TLR for the right candidate, depending on qualifications and experience.

At The Downland Federation we strive to provide a seamless education from ages 2 to 18. In Compton Primary Respect, Courage, and Kindness are at the foundation of everything we do.

**Application Deadline: 12pm Monday 5<sup>th</sup> February**

We appreciate the interest of all applicants, but only those selected for an interview will be contacted.

*Compton CE Primary is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check.*



Battle Primary Academy

## KS1/KS2 CLASS TEACHER

**M1-UPS3 depending on experience**

**Fixed Term Maternity Cover**

**with potential for permanent**

**Start date: ASAP**

***'Empowering opportunity'***

Battle Primary Academy, Reading is looking to appoint a talented, friendly and dynamic individual to join our team as Class Teacher. This role will be crucial in supporting our aspirational 'Good' school to continue to develop and provide the absolute best education, care and life chances for our wonderful children.

### We are looking for a class teacher who:

- Has high expectations of learning, achievement and behaviour
- Has qualified teacher status (QTS)
- Is enthusiastic, inspirational and resilient
- Is committed to working as part of a team
- Is reflective in their practice and commitment to continual improvement
- Can effectively engage with parents and carers
- Is organised, flexible and able to meet deadlines

### We can offer:

- A welcoming, supportive and friendly learning environment with motivated, happy children who are positive learners, take pride in their school, and feel valued, listened to and safe
- A dedicated and talented staff who have high expectations of our pupils and provide our children with stimulating, challenging and memorable learning experiences
- A supportive Academy Trust (Thames Learning Trust)
- An ethos of valuing and caring for all members of our school community
- A commitment to continuous improvement and your own professional development
- A forward thinking Employee Assistance Programme,
- Medical Cash Plan and eye-care voucher scheme

We are passionate about creating a culture of wellbeing where all staff and students are valued and supported.

School visits: We welcome and encourage visits to the school. Please contact Battle Primary Academy directly on **0118 9375421** or at [admin@battleprimary.co.uk](mailto:admin@battleprimary.co.uk) to make an appointment.

To apply for these positions, please visit our website at [www.battleprimary.co.uk](http://www.battleprimary.co.uk), complete the application form and return to [recruitment@thameslearningtrust.co.uk](mailto:recruitment@thameslearningtrust.co.uk)

If you have any questions please contact Allison Worley, Human Resources Manager **07841 921958**.

**Closing date: Noon 19 February 2024.**

Applications will be considered on receipt and interviews arranged accordingly.

*We are committed to safeguarding and promoting the welfare of children and expect all the staff and volunteers to share this commitment. Any offer of employment is subject to satisfactory references and enhanced DBS checks.*



Please mention  
**GREEN  
SHEETS**

when applying for vacancies



Crazies Hill CE Primary School  
"Be the best you can be"

## Early Career Teacher - Key Stage 1

Required from September 2024  
MPS, Full time, permanent

Are you an ambitious first year ECT, currently undertaking teacher training with a genuine commitment to inclusive and innovative education? If so, we encourage you to join our school family as our key stage 1 teacher.

At Crazies Hill Primary School, we have wonderful children and dedicated staff that go that extra mile every day. The perfect school to begin your teaching career!

Crazies Hill Primary School is a traditional village school, within The Keys Academy Trust, where pupils are encouraged to fulfil their true potential and be the best they can be. As a small school, we recognise, celebrate and nurture the unique talents and skills of each individual, encouraging our children to foster a lifelong love of learning. Every child is known to every adult – we truly value our sense of family and community.

### We are looking for an ECT who:

- Demonstrates a clear understanding of what constitutes excellent teaching and learning
- Adapts teaching based on research driven development courses.
- Is committed to ensuring equality of opportunity for all learners.
- Is reflective, open to feedback and driven to be an awesome teacher.
- Is a dedicated team player and works well as part of a high functioning team.
- Demonstrates optimism about children and expects the highest possible standards.

### We offer:

- A passionate, driven and successful school that will support you in your role.
- First class training and mentoring.
- Bespoke, tailored induction processes for an ECT, working with the UCL accredited Teaching School.
- A dedicated mentor and tutor within school, supporting your progression as a practitioner.
- School systems committed to ensuring every child succeeds.
- Individualised professional development and career enhancement opportunities.
- A comprehensive wellbeing package.
- The support of an experienced Senior Leadership Team.
- Proactive, supportive and fun staff team!

To arrange a visit, please contact the School Office on **0118 940 2612**.

Application forms are available on the school website: [www.crazieshill.co.uk](http://www.crazieshill.co.uk)

Completed application and equal opportunities forms should be sent to Helen Young:  
[operations@crazieshill.wokingham.sch.uk](mailto:operations@crazieshill.wokingham.sch.uk)

**Applications: considered upon receipt.**

**Interviews: TBC – around applicant availability**

Crazies Hill CE Primary School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All staff employed in the school must undergo an enhanced Disclosure and Barring Service (DBS) check.

No agencies please.



The Schools of  
**Woolton Hill**

Woolton Hill, Newbury

## KS1 CLASS TEACHER

Permanent, Full time  
Start date: 15<sup>th</sup> April 2024

**Closing date: Applications considered upon receipt**

St Thomas' Infant School is looking to appoint an outstanding teacher to work in KS1. Required from April 2024, the successful applicant will complement a dedicated team of professionals who provide a stimulating and challenging learning experience for all of our children.

Having just completed a very successful OFSTED inspection, this is the perfect time to join the Federation for the next stage of its improvement journey. We offer plenty of opportunity for professional development and a chance to contribute to our growing team.

### The successful candidate will be:

- An Outstanding teacher who will deliver inspirational and exciting learning.
- Able to motivate children of all abilities so that they achieve and make outstanding progress.
- Hard working, contribute fully and collaborate successfully as part of the team.
- Determined to develop their own learning, reflect on their own practice and strive to challenge and deliver the best quality learning at all times.
- Prepared to take an active part in the wider life of the school.

### Application Procedure

Visits to the school are warmly welcomed. For further information and an application pack please email the school on [adminoffice@st-thomas.hants.sch.uk](mailto:adminoffice@st-thomas.hants.sch.uk) or call us on **01635 253431**.

**Applications will be considered upon receipt so please do not delay.**

The Schools of Woolton Hill and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks including online searches.

Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email [enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

**Job seekers:** Please visit our website [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk) and  
subscribe at the bottom of the home page.

## The Colleton Primary School

Colleton Drive, Twyford, Reading RG10 0AX  
Telephone 0118 934 0530  
Email: [admin@colleton.wokingham.sch.uk](mailto:admin@colleton.wokingham.sch.uk)  
Website: [www.colleton.wokingham.sch.uk](http://www.colleton.wokingham.sch.uk)



### FULL TIME YEAR 1/2 TEACHER

Twyford Berkshire

Required for start of Spring term

Contract: Maternity cover/ Job share considered

Salary: MPS

We have an excellent opportunity for an enthusiastic and committed teacher to join our nurturing and inclusive school based in Twyford, Berkshire.

The Colleton is a Community primary school. Our aim is to develop the whole child emotionally, socially and academically into a caring, courageous and responsible individual with a strong emphasis on values-based education. We are an open plan school set in expansive grounds including our forest school area and swimming pool. We believe happy children learn and happy staff support and facilitate this. If this sounds like a place you would thrive as a classroom practitioner, we would welcome your application. We would particularly welcome applicants who identify as Black, Asian or from a minority ethnic background, who are currently under-represented within our staff.

#### The successful candidate will:

- Be an excellent practitioner who can demonstrate they have high expectations for all learners
- Be highly motivated, cheerful and positive team-player
- Be able to plan and deliver engaging learning opportunities

#### In return we offer:

- A supportive leadership team and caring staff
- A people first approach which actively promotes wellbeing and work-life balance
- An encouraging approach to staff development
- A well-resourced environment

Please visit our website at [www.colleton.wokingham.sch.uk](http://www.colleton.wokingham.sch.uk) for more detailed information on this role and a view of our school or call the office to arrange a visit.

Applications will be considered on request.

## PRIMARY EDUCATION (CONT)

See advertisement on the left of this page

## SPECIAL EDUCATION

### LEADERSHIP SCALE

See advertisement on page 15

### OTHER POSTS

See advertisements below, on page 15 and also under Primary Education on page 11



## MARY HARE SCHOOL

*Securing the future of deaf children and young people*

### Teacher of Drama

**An exciting and rare opportunity to join one of the UK's leading schools for deaf children and young people in a teaching role. We are seeking to appoint a Teacher of Drama to support the special educational needs of our deaf pupils.**

The Teacher of Drama will be responsible for the development and provision of an outstanding teaching across the school in Primary, KS3 through KS5 and various LAMDA courses.

We look forward to appointing an enthusiastic and committed professional who can bring additional expertise and skills to our team. We encourage interested applicants to visit the school prior to applying.

To arrange a visit or a discussion about the role before applying please contact the Head of Performing Arts, Neil Farrow, via email: [n.farrow@maryhare.org.uk](mailto:n.farrow@maryhare.org.uk)

For more information, including the job description, and to apply please visit the Mary Hare website and recruitment portal at: [www.maryhare.org.uk/about-us/careers](http://www.maryhare.org.uk/about-us/careers)

**\*\*Please be aware that we will not accept a C.V. for this position. For Safer Recruiting purposes we will only accept a completed Mary Hare application form, which can be downloaded during the application process. \*\***

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will be subject to an Enhanced DBS Disclosure check.

**Hours:** Part Time 0.6 FTE

**Location:** Snelsmore Common, Newbury, Berks

**Term:** Permanent

**Salary:** Mary Hare TMS + SEN

**Closing Date:** 8th February at 12.00 noon

**Interviews:** w/c 19th February 2024

**Start Date:** 28th August 2024

#### A brief overview of the Teacher of Drama's tasks will be to:

You will be expected to teach drama lessons to classes across the school in primary and KS3 through to KS5 following the relevant exam specifications. You are also expected to teach the various LAMDA courses that students from across the age groups undertake.

KS5 provision could, depending on the relevant strengths of the students, include either Btec Performing Arts Drama (Pearson Btec Level 3 Extended Certificate), or A level.

You will be expected to take a full role in preparing students for school events, working alongside performing arts staff. Recent productions have included the Lion King and Alice in Wonderland.



THE AVENUE SCHOOL  
SPECIAL NEEDS ACADEMY  
[www.avenue.reading.sch.uk](http://www.avenue.reading.sch.uk)

The Avenue is a day school for pupils aged 2 – 19 with complex special needs including those with significant health needs and autism. It is a friendly, well-equipped and well-resourced school.

The School is a great place to work which includes a friendly team of supportive colleagues, career development opportunities and a good work life balance.

## DEPUTY HEAD TEACHER

Leadership range L17 – L20  
Permanent, full time position • To start April or  
September 2024.

## CLASS TEACHERS

Full time positions available • Teacher's Pay Scale + SEN  
To start April or September 2024

We are seeking a committed, energetic and creative professional who can closely work with pupils, colleagues, the Board of Trustees, parents, the wider community, local mainstream schools and Local Authorities, to play a key part in shaping the future of SEND provision in the area.

Our school is currently undergoing significant expansion, with a vision of becoming a centre of excellence for children and families in Reading.

Working within our SLT, the successful candidate will be able to provide high quality professional leadership which secures the on-going development of the school, ensuring the highest quality of education and care for pupils so that they can reach their full potential and are safe and happy at school.

The successful candidate will be a strategic lead for the school's admissions as well as transitions and adulthood planning. They will be able to embed our School2School support service.

The successful candidate will be able to participate in the identification of the needs and priorities of the school and further establish policies and systems for achieving the school's strategic aims.

**Closing date: 8am, Friday 9 February 2024**

**Interviews will take place week commencing 19 February 2024**

### THE AVENUE SCHOOL • SPECIAL NEEDS ACADEMY

Conwy Close, Tilehurst, Reading RG30 4BZ

E: [recruitment@avenue.reading.sch.uk](mailto:recruitment@avenue.reading.sch.uk) • T: 0118 214 5257

*We are an Equal Opportunity Employer Safeguarding our pupils is our priority.*

Our friendly special school can offer successful candidates CPD opportunities, supportive colleagues and a good work-life balance, including PPA 'work from home days'.

Due to expansion, we are looking for full-time class teachers to join our staff from April or September 2024.

We would welcome applications from both teachers already within special education as well as mainstream colleagues with a passion for complex SEND.

We invite applications from Early Career Teachers who are interested in special education and provide a full programme of training and mentor support as part of ECT induction.

We currently have opportunities within our primary as well as secondary classes.

The successful candidates will be dynamic, nurturing and creative team players.

**Closing date: 8am, Friday 9 February 2024**

**To apply, please visit the vacancy page of our website [www.avenue.reading.sch.uk](http://www.avenue.reading.sch.uk) and fill in the forms that you'll find in the Teacher recruitment section.**

**For more information and to arrange a tour of the school, please call Vanessa Carrick on 0118 214 5257**

**All completed forms must be returned to [recruitment@avenue.reading.sch.uk](mailto:recruitment@avenue.reading.sch.uk)**



Please mention  
**GREEN SHEETS**  
when applying for vacancies



# GREEN SHEETS

non-teaching vacancies

WEEK BEGINNING JAN 29 2024

## ADMINISTRATION

See advertisements on this page and pages 2, 3, 4, 5 and 6

## CARETAKING & CLEANING

See advertisements on pages 5 and 7

## EARLY YEARS PRACTITIONERS

See advertisements on page 8

## EXTENDED HOURS CARE

See advertisement on page 9

## MISCELLANEOUS

See advertisements on pages 5 (The Westgate School - Minibus Driver) and 9 (Addington School - Therapy Support Assistant)

## TECHNICIANS

See advertisements on pages 5 and 10

## SUPPORT STAFF

See advertisements on pages 5, 9, 10, 11, 12, 13, 14 and 15

## WEXHAM COURT PRIMARY SCHOOL

To prepare every child to become a successful individual in an ever-evolving world



## Admissions and Attendance Officer

**Position:** Office Administrative Assistant

**Start Date:** April 2024

**Location:** Berkshire

**Contract:** Permanent, full-time

**Salary:** Level 4, SCP 8 - £25,741

*"Preparing each child to be individually successful in an ever-evolving world."*

We believe our children deserve the absolute best every single day. Through our highly competent administrative team, we are able to support our parents, teachers and community. This role requires excellent people skills, a sound grasp of SIMs, an ability to carry out the admissions and attendance procedures, alongside other administrative tasks.

### We offer:

- Comprehensive induction package.
- Excellent professional development.
- A well developed, enjoyable, and relevant curriculum.
- Behaviour and attitudes of pupils and staff are excellent.
- Support and progression as needed.

### About You:

- Have outstanding organisational skills.
- Ability to use SIMs, Microsoft Office and other web based software.
- Ability to work to a deadline, and in particular during times of pressure.
- Have excellent administrative skills both written and orally and an excellent telephone manner.
- Have attention to detail for data entry and ability to work under pressure.
- Always maintain confidentiality and a high standard of professionalism.
- Have a proven track record in a similar role.

**Find out more:** Contact our HR Lead, Attia Mian at: [amian@wexhamprimary.com](mailto:amian@wexhamprimary.com) or 01753 524 533/989 or visit our Twitter page @wexhamPS, or our website: [www.wexhamprimary.com](http://www.wexhamprimary.com)

**Key dates to be mindful of:** Deadline for applications Friday 9<sup>th</sup> February @ 5pm. Interviews will take place upon shortlisting.

*We are a friendly and caring school that is committed to safeguarding and promoting the welfare of children.*



## MARY HARE SCHOOL

*Securing the future of deaf children and young people*

## Head of Finance

**An exciting and rare opportunity to join one of the UK's leading schools for deaf children and young people in a support role. We are seeking to appoint a Head of Finance to support our school and business units.**

Reporting to the COO the Head of Finance will be responsible for the day to day leadership of the Finance department, prepare and present financial reports and analysis, provide advice and guidance to all stakeholders and lead on financial management policy, systems and processes.

We look forward to appointing an enthusiastic and committed professional who can bring additional expertise and skills to our team. We encourage interested applicants to visit the school prior to applying.

To arrange an informal discussion about the role with our Chief Operating Officer before applying, please contact Amanda Checksfield (Assistant to the Chief Operating Officer) via email: [a.checksfield@maryhare.org.uk](mailto:a.checksfield@maryhare.org.uk)

For more information, including the job description, and to apply please visit the Mary Hare website and recruitment portal at: [www.maryhare.org.uk/about-us/careers](http://www.maryhare.org.uk/about-us/careers)

**\*\*Please be aware that for Safer Recruiting purposes we will only accept a completed Mary Hare application form, which can be downloaded during the application process. \*\***

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will be subject to an Enhanced DBS Disclosure check.

**Hours:** Full Time 35 hours per week

**Location:** Snelsmore Common, Newbury, Berks

**Term:** Permanent

**Salary:** £47,511.50 - £55,854.96

**Closing Date:** 16th February 2024

**Interviews:** 21st & 22nd / 27th & 28th February 2024

**Start Date:** ASAP

**A brief overview of the Head of Finance's tasks will be to:**

- Responsible for the day-to-day leadership of the Finance department
- A key business partner to the COO and the Executive Team you will prepare and present financial reports and analysis, provide advice and guidance to all stakeholders and lead on financial management policy, systems and processes
- Support our commercial and charitable operations with their financial planning and reporting, lead on the annual audit and statutory accounts and support the COO at Committee and Board meeting as required

**NEXT EDITION: 5 FEBRUARY 2024**



## Holyport CE Primary School and Foundation Unit

Stroud Farm Road, Holyport

Berkshire SL6 2LP

Tel: (01628) 627743 | E-mail: sbm@holyporthprimaryschool.co.uk



# SCHOOL BUSINESS MANAGER

**Approx 30hrs per week with some flexibility for the right candidate - required on a 'term-time plus 4 weeks' basis**  
**- RBWM Grade MG7 (FTE £40,267 to £44,232)**

*Holyport CE Primary School is 'a very special place to learn and work. Everyone is valued and respected and works as part of a team'. (OFSTED – MAY 2019)*

This is an exciting opportunity to join us as School Business Manager. The post-holder will be a key member of our leadership team with a diverse and varied role, primarily aimed to support the Head and with responsibilities including finance, resources, premises/ site management, and health and safety and manage a small team.

### Ideally, we are looking for someone who:

- has excellent communication and interpersonal skills
- a warm and positive approach with all members of the school community,
- will be highly organised, team focussed and have the ability to work under pressure in order to meet deadlines.
- will contribute to the overall ethos, vision and aims of the school
- understands the need for confidentiality and sensitivity

### We can offer:

- A dedicated, friendly and caring staff team to work with
- A supportive Headteacher and Governing Body
- Resources and support provided by the central Oxford Diocesan Schools Trust team and its network of schools.
- A warm community school feel with pupils who are keen to learn and parents keen to support.

To apply please visit [www.odst.org.uk/vacancies](http://www.odst.org.uk/vacancies)

For further details or to arrange a visit to the school please contact the school on [sbm@holyporthprimaryschool.co.uk](mailto:sbm@holyporthprimaryschool.co.uk) or call 01628 627743.

**Applications reviewed on receipt**

**Leaders...are well supported in their endeavours by high-quality professional development and challenge, particularly that provided by the trust. (OFSTED MAY 2019)**

Holyport CE Primary School is a member of the Oxford Diocesan Schools Trust and is committed to safeguarding children and young people and we expect all staff and volunteers to share this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service (DBS) Enhanced check.



# Please mention GREEN SHEETS

## when applying for vacancies



## CHARTERS

— SCHOOL —

Charters Road, Sunningdale, Berks SL5 9QY

## SCHOOL BUSINESS MANAGER

**£78,506 - £86,449 pa • Full time • Permanent**  
**Required 1 September 2024 or earlier**

An opportunity has arisen to join our hardworking and committed Senior Leadership Team from 1 September 2024 or earlier.

**Charters School is a very heavily over-subscribed, high-achieving, 11-18 Comprehensive, Academy School with 1700 students on roll (including 390 in the Sixth Form) located in Sunningdale, where students are polite, and motivated to succeed and enjoy their education.**

The School Business Manager (SBM) will be responsible for providing professional leadership and management of school support staff and is responsible for the Finance, HR, Marketing and Facilities teams. The SBM acts as the school's Data Protection Lead. A full application pack is available on the school's website.

The ideal candidate will be an excellent leader with previous budget, HR, premises and staff management experience and previously worked in the education sector or an equivalent field.

At Charters, positive relationships, team spirit and a collective vision underpin everything that we do. Our values, Unity, Respect and Excellence are what drive us. The Senior Leadership Team is visible, approachable and highly supportive.

### What we offer:

- A school where young people are driven, ambitious, dedicated and academic achievement is consistently in the top 20% nationally.
- Great students who behave impeccably and are eager to learn.
- Opportunities for professional development.
- A wonderful extra-curricular programme, including lots of trips on offer to encourage community spirit.
- A school that recognises the importance of staff wellbeing.
- A school where fresh ideas and a safe happy environment drive decision making.
- A listening school where the opinions of staff, students, parents and carers matter.

### The successful candidate will be:

- Totally aligned to our vision and values. If you are the type of person that fits in with our culture, you will love it here.
- An excellent leader who wants to make a difference to our school community.
- A team player who will bring fresh ideas and help drive the school forwards.

The School offers a strong tradition of excellent outcomes but also a broad curriculum suited to all students. The school's behaviour policy is robust, and staff welcome the introduction of centralised sanctions and inclusive policies.

Colleagues benefit from a commitment to staff wellbeing and are provided with several schemes to support them in maintaining an active and healthy lifestyle. The priority admission of children of successful applicants applies for this role.

**Please download the School Business Manager information booklet from the vacancies page of our website – [www.charterschool.org.uk](http://www.charterschool.org.uk) for job description, person specification and further information about the school.**

If applicants wish to discuss the role with John Fletcher, Headteacher or have a look around the school, please do not hesitate to contact **Alison Coates**, PA to Headteacher, via [recruitment@charterschool.org.uk](mailto:recruitment@charterschool.org.uk) or by telephoning the school on 01344 624826

To apply please complete our SBM application forms, (two forms both must be completed) available to download from our School Website, [www.charterschool.org.uk](http://www.charterschool.org.uk), and send along with a letter of application, outlining how your experiences have prepared you for the position and what you will bring to the role, by email to Mr **John Fletcher**, Headteacher [recruitment@charterschool.org.uk](mailto:recruitment@charterschool.org.uk)

**Closing date: 9am, Monday 19 February 2024**

**Interviews will take place in the week commencing 26 February 2024**

Charters School has a responsibility for, and is committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm. Positions are subject to an Enhanced DBS check (Disclosure and Barring Service). Charters School is an Equal Opportunities Employer.



**LITTEDOWN SCHOOL**  
part of The Specialist Education Trust  
Queens Road, Slough, Berkshire SL1 3QW  
Telephone: (01753) 521734



## HR AND ADMINISTRATION SYSTEMS MANAGER

**52 weeks – 37 hours/week (will consider flexible working options including term time only plus 4 weeks)**  
**Salary range, Level 7, Scale Point 30 – 35, £39,262 - £44,460 (FTE, inclusive of LW)**

Littledown School is a small special school and alternative provision (51 pupils) for primary aged pupils (5-11yrs) with Social, Emotional and Mental Health (SEMH) difficulties. In addition to providing education for pupils with education health and care plans, part of the school's remit is to also offer a continuum of provision and support for primary-aged pupils across the Local Authority in order to support mainstream schools and reduce exclusions. Littledown School is part of the Specialist Education Trust which also includes a cross phase traded SEMH support service (SEBDOS).

Our most recent Section 8 Ofsted Report (Feb 2020) states that:  
**"Littledown School continues to be a good school. Staff have high expectations of pupils. The School provides well for pupils' wider personal development."**

We are looking to appoint a confident, inspirational and capable HR and Administration Systems Manager to support the Head Teacher in leading the school forward.

### The prospective candidate should have:

- A minimum of five years experience of working within an office environment as a senior practitioner
- At least two years experience successfully managing HR processes
- Previous experience of working in a school environment and secure knowledge of school systems and procedures
- Excellent communication and interpersonal skills
- An ability to work on own initiative and work to tight deadlines whilst prioritising your workload
- An ability to respond to a wide range of complex queries

### We offer:

- A challenging but happy, positive, caring ethos and working atmosphere
- Friendly children, who need additional support and understanding
- A highly committed, enthusiastic and supportive staff team
- An excellent opportunity for professional and career development

Informal visits and telephone questions are welcomed.

If you are committed to inclusion for all, and have the resilience and enthusiasm to lead the ongoing development of this successful school, we would like to hear from you.

Although demanding this post is exciting and rewarding for the right candidate. The successful candidate must have a satisfactory enhanced disclosure from the Disclosure and Barring Service.

If you are interested in finding out more, please contact: Angela Mumford at Littledown School, Queens Road, Slough, Berks SL1 3QW.

Or telephone: **01753 521734** for an application form or alternatively email [angela.mumford@littledown.slough.sch.uk](mailto:angela.mumford@littledown.slough.sch.uk) requesting further details.

**Closing date: 07 February 2024 (12pm)**  
**Shortlisting Date: 08/09 February 2024**  
**Interview date: 22/23 February 2024 | Start date: asap**

It is the policy of this School to obtain references prior to interview as part of our commitment to promoting the safeguarding and welfare of all children at this School.



**Robert Sandilands Primary School and Nursery**

Digby Road, Speen, Newbury, Berkshire RG14 1TS  
01635 40318 | [office@sandilands.w-berks.sch.uk](mailto:office@sandilands.w-berks.sch.uk)  
[www.robertsandilands.westberks.dbpriary.com](http://www.robertsandilands.westberks.dbpriary.com)  
Headteacher: Mrs Libby Bucknell BSc (Hons)

*"Committed to developing the unique qualities of each child"*

## School Business Manager

**Required to start ASAP**

**Grade H £32,076 to £37,336 FTE**

**Part-time 33 hours per week, term time only  
– hours negotiable with flexible working**

We are looking for a highly motivated, pro-active, forward thinking and dedicated School Business Manager to join our hard working, talented and friendly school community. The unique role within our Leadership Team, balances both operational and strategic responsibilities including, but not limited to, Budget ownership, HR, H&S and Premises.

### We are looking for a School Business Manager who has:

- Experience and knowledge of business, finance and resource management
- Experience of setting, managing and monitoring budgets
- Leadership and line management experience
- Good understanding of HR, health and safety and premises management
- Ability to work autonomously, prioritise, set and meet deadlines
- Ability to deal with ambiguity and learn on the fly
- Great communication with flexible 'can do' attitude and a good sense of humour

### In return, we offer:

- Work as part of a dedicated and experienced School Leadership Team
- Flexible working hours and working from home available
- Support, training and a considered handover
- Established systems and processes in place
- An experienced, warm, friendly and supportive team

The role is well suited to an experienced School Business Manager who can work independently in partnership with the Headteacher, or someone looking to make the next step in their career in an educational setting. We also welcome those with transferrable skills from outside the education sector. Visits to our school are warmly welcomed.

For more information please visit our website for the Job Description and Person Specification. If you are interested in applying for this position, please complete an application form which is available on our school website. Completed application forms can be emailed to [office@sandilands.w-berks.sch.uk](mailto:office@sandilands.w-berks.sch.uk) (CVs are not acceptable)

**Closing date: Thursday 1<sup>st</sup> Feb 2024.**

**We reserve the right to close this vacancy early if we receive sufficient applications for the role, therefore if you are interested please submit your application as early as possible.**

**Interviews: TBC**

This school is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All shortlisted candidates will be asked to complete a criminal records self-disclosure form and successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.

**Be the best you can be**

Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email [enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

**Job seekers:** Please visit our website [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk) and subscribe at the bottom of the home page.

## LITTLE HEATH SCHOOL

Little Heath Road, Tilehurst  
Reading, Berkshire RG31 5TY  
Headteacher: Mr D J Ramsden



# EXAMINATIONS OFFICER

Required Immediately

**Monday – Friday, 37 hours per week SPG15-£27,803.00 p,a pro rata £23,567.00 p.a (additional hours may be required but these will be paid as additional hours).**

We are seeking to appoint an enthusiastic and efficient Examinations Officer who is keen to develop the school examinations process. The successful applicant will work as part of a dynamic and innovative Examinations Team. This post is a key appointment for the school.

### The person we are seeking will:

- have excellent communication skills both with adults and young people aged 11-18;
- have excellent ICT skills;
- be well-organised with good time-management skills;
- have knowledge of MIS (school data management software).

Little Heath School is a highly successful comprehensive school (1658 on roll, including 366 in the Sixth Form) situated in a pleasant semi-rural setting to the west of Reading, with good access to road and rail links. The school has recently benefited from a significant and transformational building project, opening a new £15 million main block in spring 2021.

This role has been identified as public facing in accordance with Part 7 of the Immigration Act 2016, and therefore the ability to converse at ease with pupils/members of the public and provide advice/instruction in accurate spoken English is essential for the post.

**For an application form and information pack please email [recruitment@littleheath.org.uk](mailto:recruitment@littleheath.org.uk)**

**Please address supporting letter of application to the Headteacher.**

**Closing date for the receipt of completed applications is Monday 12<sup>th</sup> February 2024. We reserve the right to interview before this date if a suitable shortlist is obtained, so early application is encouraged.**

Little Heath School is committed to safeguarding children and promoting the welfare of children and young people; we expect all staff and volunteers to share this commitment. Little Heath School will ensure that all recruitment and selection practices reflect this commitment. All shortlisted candidates will be asked to complete a criminal records self-disclosure form and successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.



## Calcot Infant and Junior School

Curtis Road, Calcot, Reading, Berkshire RG31 4XG  
Telephone: 0118 9418189 (Infant) 0118 9428727 (Junior)  
e-mail: [office@c-inf.w-berks.sch.uk](mailto:office@c-inf.w-berks.sch.uk) | [office@c-jun.w-berks.sch.uk](mailto:office@c-jun.w-berks.sch.uk)  
Website: [www.calcotschools.co.uk](http://www.calcotschools.co.uk)  
Headteacher: Mrs Florence Roston



# Finance Officer

Salary £25,979 to £29,777 (FTE)  
37 hours per week, term time only  
£22,022 to £25,812

Actual salary, dependent on experience.

### Required as soon as possible

We are looking for an experienced Finance Officer to join our happy and thriving school. The role holder works closely with the School Business Manager and Headteacher managing the day to day operational finance function: liaising with suppliers, processing invoices, reconciling, banking, handling cash, making payments and maintaining confidentiality at all times.

### Successful candidates will:

- have excellent numeracy, IT, organisational and communication skills (verbally and in writing).
- Have GCSE (or equivalent) Maths and English Grade C/4 or above.
- Have A level education (or similar) in a relevant area.
- Have experience of using accounting software such as FMS.
- Be able to develop good working relationships with staff across the school and in a team, working collaboratively with other colleagues when needed.
- Be patient and calm under pressure: managing their own time effectively.
- Maintain high regard for confidentiality
- Be able to forward plan, prioritise efficiently and meet deadlines
- Have at least two years relevant financial experience
- Understand and be willing to comply with safeguarding policies and procedures.

If you have a strong background in finance and are keen to learn we would strongly encourage you to apply, even if you have no West Berkshire school finance experience, as training and development can be provided.

**Closing date: Monday 19<sup>th</sup> February 2024 by 12pm**  
**Interviews: Week commencing 26<sup>th</sup> February 2024**

**If you would like to speak to us in more detail about this exciting role, or to arrange a visit, please contact our School Office on 0118 942 8727.**

**For an application pack please visit our 'Vacancies' section on the school website [www.calcotschools.co.uk](http://www.calcotschools.co.uk) under 'Contact Us'. Alternatively, please email [sbm@c-jun.w-berks.sch.uk](mailto:sbm@c-jun.w-berks.sch.uk)**

Calcot Schools is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that our recruitment and selection practices reflect this commitment and is in line with the guidance in KCSIE. All shortlisted candidates will be asked to complete a criminal records self-disclosure form. Successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks including online searches to help identify any incidents and/or issues which may be relevant to your suitability for the role, which the school may want to explore further with you.



Follow us on Twitter  
**@schoolvacancies**





**COX  
GREEN  
SCHOOL**

Highfield Lane, Maidenhead  
Berkshire SL6 3AX  
Tel: 01628 629415  
Email: [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com)  
f @CoxGreenSchool

Cox Green is a well-established co-educational Academy, situated in the heart of the community of Cox Green, Maidenhead. We have been graded "good" by Ofsted and are oversubscribed year on year; testimony to the high quality of teaching and learning and fantastic enrichment programme we provide. Our values centre around being kind, being respectful and being determined, and our visitors regularly comment on this.

## Administrator

**Scale 3 Point 5 - 6 • £25,263 - £25,685 • Actual Salary £22,577 - £22,955 per annum • 37 hours a week • Permanent**  
**Monday – Friday 8:30am – 4.30pm, Friday 8.00am – 3.30pm**  
**Term time plus five inset days plus five days**

We are seeking to appoint a confident, well organised and enthusiastic administrator to work in our busy school office.

The role is very varied and the ideal candidate will be flexible, have excellent people skills and be able to communicate confidently and effectively.

You will have good IT skills (Outlook, Word, Excel) and have the ability to work to tight deadlines and on multiple tasks. Duties will include providing administrative support for Departments and any other relevant school functions.

Our school is a happy, thriving school where everyone's roles are valued and the successful candidate will work as part of a supportive team. Please see the job specification and job description for further details.

**Full details and an application pack can be downloaded from the school website: [www.coxgreen.com](http://www.coxgreen.com)**

**Please email completed application forms to Karen Warner, HR & Admin Manager; [k.warner@coxgreen.com](mailto:k.warner@coxgreen.com)**

**Closing date: 9am, Friday 2 February 2024**

**Interview date: To be confirmed**

**We reserve the right to close the advert earlier than advertised.**

*We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. This post is subject to an enhanced DBS check and online searches may be carried out.*

Cox Green School: a company limited by guarantee  
Registered in England: Company Number: 07831255  
Registered Office: Highfield Lane, Maidenhead, Berkshire SL6 3AX



The Westgate School  
#equippedforlife

Cippenham Lane, Slough SL1 5AH | [www.westgate.slough.sch.uk](http://www.westgate.slough.sch.uk)

The Westgate School are seeking to employ the ideal candidates for the following roles:

**Exam Invigilators  
Pastoral Coordinator  
Science Technician  
Cover Supervisor  
Minibus Driver  
Caretaker**

You will find further information and application form on our website:-  
<https://www.westgate.slough.sch.uk/page/?title=Support+Vacancies&pid=164>

Enhanced DBS clearance is required for all roles.  
Generous Local Government Pension Scheme and Healthcare Cash Plan included.

We reserve the right to interview candidates as suitable applications are received.

**Closing: 9.00am Monday 5 February 2024**

## LITTLE HEATH SCHOOL

Little Heath Road, Tilehurst  
Reading, Berkshire RG31 5TY  
Headteacher: Mr D J Ramsden



## ASSESSMENT OFFICER

Required Immediately

**Grade F Spinal Point 11, £25,979.00 p.a. (approximately £22,021.00 p.a pro rata) 37 hours per week Monday – Friday term time only. A further 2 Inset days and the equivalent of 2 weeks during the holidays will be required, payable as additional hours.**

We are seeking to appoint an enthusiastic Assessment Officer who is keen to help develop the school assessment process. This post is a key appointment for the school. The successful applicant will work as part of a dynamic and innovative assessment team.

**The person we are seeking will:**

- have a good working knowledge of Management Information Systems;
- have excellent communication and interpersonal skills;
- be IT literate and willing to learn new skills;
- have good numeracy skills;
- work with the School's Senior Leadership team, to develop even more effective processes for all assessment, recording, reporting and data analysis.

Little Heath School is a highly successful comprehensive school (1658 on roll, including 366 in the Sixth Form) situated in a pleasant semi-rural setting to the west of Reading, with good access to road and rail links. As a school, we pride ourselves on our strong Professional Development programme, believing that support staff need to be able to develop their own practice collaboratively with others.

**For an application form and information pack please email [recruitment@littleheath.org.uk](mailto:recruitment@littleheath.org.uk)**

**Please address supporting letter of application to the Headteacher.**

**Closing date for the receipt of completed applications is Monday 12<sup>th</sup> February 2024. We reserve the right to interview before this date if a suitable shortlist is obtained, so early application is encouraged.**

Little Heath School is committed to safeguarding children and promoting the welfare of children and young people; we expect all staff and volunteers to share this commitment. Little Heath School will ensure that all recruitment and selection practices reflect this commitment. All shortlisted candidates will be asked to complete a criminal records self-disclosure form and successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.



Please mention  
**GREEN  
SHEETS**  
when applying for vacancies





**RANELAGH SCHOOL**

Ranelagh Drive, Bracknell  
Headteacher: Mr Timothy Griffith  
Tel No. 01344 421233 | e-mail: [vacancies@ranelagh.bonitas.org.uk](mailto:vacancies@ranelagh.bonitas.org.uk)

## Examination Invigilators

**£13.93 per hour on a flexible, variable hours basis**

Required for April 2024, Ranelagh School is looking to appoint a number of professional and self-motivated people to apply for the post of exams invigilator, to join our established team. The requirements of this role are to ensure the fair and proper conduct of examinations in an environment that enables students to perform at their best.

Duties include supervising students taking mock and external exams, preparing the exam rooms and distributing, collecting and organising exam papers. Applicants should be punctual, reliable and have good attention to detail. Applicants will need to look forward to working with young people, be good listeners and communicate well with colleagues.

Exams run Monday to Friday in both morning and afternoon sessions. Successful applicants should be available for a whole session but days and times are arranged flexibly depending on availability. There will be appropriate training for successful candidates and invigilators will be required to attend regular refresher sessions.

Ranelagh is an 11-18 coeducational, Anglican Academy (converter) which is oversubscribed and has an excellent reputation for academic achievement and positive school ethos. The school has had four 'outstanding' OFSTED reports, with Grade 1 across all areas.

If you are interested in learning more about the position, please contact the Headteacher via, the School Office on **01344 421233** or by email, at **[vacancies@ranelagh.bonitas.org.uk](mailto:vacancies@ranelagh.bonitas.org.uk)**

Details of the post are also available on the school website.

**Applications will be considered on receipt.**

This school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. All staff employed in the school must be aware that an enhanced Disclosure and Barring Service check will be undertaken.



Please mention  
**GREEN  
SHEETS**

when applying for vacancies



## Clerk to Governing Board/ Governance Professional

**Strictly Education Ltd**

**Required: Immediate**

**Salary:** Up to £33,052 (or £16.95 per hour depending on experience)

**Hours of work:** Flexible (part-time)

**Term time only:** based on 39 weeks per year

**Clerk to the Governing Board  
Part-time - term time only | Surrey area**

If you are looking for a position that offers flexibility, variety and the opportunity to learn new skills, then this could be the role for you. Strictly Education is a trusted partner to over 2,000 schools and academy trusts and it is recruiting enthusiastic, self-motivated individuals to join its well-respected, friendly and supportive team to work with a variety of schools in the Surrey area. This is the perfect position for someone seeking a flexible role that allows them to work at times that suit them, with the opportunity to fit the job around their other life commitments. The position is part-time during school term times with scheduled meetings at your assigned schools held most often either late afternoon or early evening. The successful candidate will have the opportunity to learn new skills, to understand more about the educational system and to become a valued and integral member of a school's governing body.

Strictly Education works closely with schools throughout the country to deliver a broad range of services and, as a clerk, you will be given the opportunity to take on several different assignments according to your capacity and availability. There will also be ad-hoc assignment opportunities, such as covering one-off meetings, which will be offered on a regular basis, meaning that you have the option to increase your hours and earnings during key times of the academic year, should you wish. The role is mainly home-based with a requirement to attend schools for onsite meetings. Knowledge of school governance would be an advantage; however, this is not essential as extensive training and support will be provided.

### The Role

- To provide procedural, regulatory, and governance advice to the school governing body
- To develop and maintain strong relationships with key stakeholders, including Headteachers and the Chair of Governors
- To organise and attend governing body/committee meetings and to produce clear and accurate minutes
- To support stake holders with a range of administrative tasks

### About you

**You will be a self-motivated individual with the ability to work both autonomously and as part of a team. You should have:**

- Strong interpersonal skills
- The ability to relate to and communicate effectively with people at all levels
- Excellent organisational and time management skills
- The ability to work independently
- The appetite to learn new skills and an interest in keeping abreast of developments in education
- Clear and concise communication skills and capable of producing written content to a high standard
- The ability to build and maintain professional working relationships
- The ability to use MS Word, Excel and video conferencing platforms

In return we offer training opportunities, the chance to network with other education professionals, flexible working arrangements and holiday pay.

Please contact **[sarah.judd@strictlyeducation.co.uk](mailto:sarah.judd@strictlyeducation.co.uk)** for further information on the role.



**St Andrew's**  
BERKSHIRE

## EVENING CLEANER

**Role: Permanent**

**Hours: Part time (6.00pm - 9.00pm, Mon - Fri)**

**Start date – flexible**

The Bradfield Group are seeking experienced Cleaners to work at St Andrew's School in the evenings.

This role would suit a person who has a can-do attitude, a flexible approach to tasks and who works to high standards. You will be willing to accommodate different cleaning processes as needs change and develop and perform a variety of cleaning and domestic tasks at St Andrew's School.

Working hours will be 6.00pm - 9.00pm Monday - Friday, all year round. We will consider applicants who do not want to work all 5 evenings.

Candidates can request an application form from  
**recruitment@bradfieldcollege.org.uk**

Completed applications forms should be returned to the same email address.



**CHARTERS**

SCHOOL

Charters Road, Sunningdale, Berks SL5 9QY

## SITE MANAGER

**Grade 8, £35,838 – £39,555 dependent on experience**

**37 hours per week, 52 weeks per year, 28 days holiday entitlement per year**

**Required as soon as possible**

We are looking for an enthusiastic, self-motivated person to join our Site team. You will be responsible for the line management of our site and grounds team and must have maintenance experience, or an associated trade. If you wish to work in an incredibly rewarding environment, then this could be the job for you.

The successful candidate will play a crucial role in the management of our school, taking day to day responsibility for the school site. You will be responsible for maintaining the health, safety and security of all site users and under the direction of the Facilities Manager you will ensure essential works and maintenance work is completed on a priority basis.

Applications will be accepted from those with school and/or appropriate experience.

Please see Charters School website for copies of the Job Accountabilities and Person Specification.

We offer a competitive salary, access to a contributory local government pension scheme and other staff benefits. Colleagues benefit from a commitment to staff well-being and are provided with several schemes to support them maintain an active and healthy lifestyle. We have a priority admission policy for children of staff working at the school.

To apply please go to Charters School website [www.charterschool.org.uk](http://www.charterschool.org.uk), complete both parts of our Associate Staff application form and send along with a letter of application by email to [recruitment@charterschool.org.uk](mailto:recruitment@charterschool.org.uk) for the attention of Mrs Jan Riggs.

**Closing date: 9am, Monday 19 February 2024**

Charters School has a responsibility for, and is committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm. Positions are subject to an Enhanced DBS check (Disclosure and Barring Service). Charters School is an Equal Opportunities Employer.

## St Paul's CE Junior School

Oxford Road, Wokingham RG41 2YJ  
Telephone: 0118 978 5219  
email: [finance@stpauls.wokingham.sch.uk](mailto:finance@stpauls.wokingham.sch.uk)  
[www.stpauls.wokingham.sch.uk](http://www.stpauls.wokingham.sch.uk)



## School Site Assistant

**- 22 hours per week, term time only**

**Required as soon as possible**

**(FTE Grade 4 SCP 7 – 11 £24,294 - £25,979)**

**plus 4% Intensity payment**

We are seeking a responsible and pro-active Site Assistant to join our friendly school family. This is a part-time role for 22 hours per week with opportunities for overtime. Hours from 2.15pm to 6.45pm term time only. If desired, training could be provided towards a Level 2 Apprenticeship qualification.

This position would suit someone who has good DIY skills and takes pride in their work, with health and safety a key consideration at all times. The successful candidate would work with our existing Site Controller to maintain and improve our school premises, grounds and swimming pool.

A flexible approach is essential and previous experience of working in a similar role desirable.

Visits to the school are warmly welcomed!

To arrange an appointment please contact Zahida Deen on **0118 978 5219**. Please see our website for an Application form, Job description and Person spec.

**<https://www.stpauls.wokingham.sch.uk/web/>**

**Applications will be considered upon receipt.  
Interview date to be mutually agreed.**

Our School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS Disclosure. We are an equal opportunities employer.



## St Joseph's Catholic Primary School and Nursery

Newport Road, Newbury, Berkshire RG14 2AW  
Tel: 01635 43455 | Email: [office@stjosephs.w-berks.sch.uk](mailto:office@stjosephs.w-berks.sch.uk)  
Website: [www.stjosephs.w-berks.sch.uk](http://www.stjosephs.w-berks.sch.uk)

## Caretaker

**Required for April 2024 | Full time**

**Grade D 5 – 9 , £23,500 – £25,119**

**Depending on experience**

St Joseph's Catholic Primary School is seeking to appoint a full-time Caretaker to join our team from April 2024

### Main duties will include:

- Agreed site and buildings maintenance
- Advising on and carrying out a maintenance schedule
- All aspects of health and safety, including heating, lighting and water
- Responding to alarm calls
- Routine security - principle key holder
- Promoting the health and safety of everyone in the school

### The successful candidate will:

- Have enhanced DBS disclosure
- Be enthusiastic and flexible
- Have the ability to manage own workload
- Be committed to providing a safe, clean and attractive environment

### We can offer:

- Possibility of on-site rented accommodation
- A school with enthusiastic, confident, happy and well-behaved children, and a strong Catholic ethos
- Supportive staff and governors who are committed to school improvement and staff development

Visits to the school are strongly encouraged and welcomed. For further information, to arrange and appointment or for an application pack please contact Kelly Boshier, Headteacher

**Closing date for application: Friday 9<sup>th</sup> February  
Interviews: Thursday 22<sup>nd</sup> February**

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An Enhanced Criminal Records Disclosure will be sought from the successful candidate.

**PART OF THE REYS FEDERATION  
BLAGDON NURSERY SCHOOL**  
Blagdon Road, Whitley, Reading RG2 7NT



## **Level 3 Early Years SEND Practitioner**

**Salary: RG3 Scale 5 - 11 (£23,500 to £25,979  
pro rata) • 35 hours a week**

**Term time only, plus five INSET days**

**Required as soon as possible**

Due to expansion of our SEND provision we are looking for enthusiastic, flexible and motivated Early Years Practitioners to work in this large and busy Nursery School with children aged between 2-4 years. Blagdon Nursery has been at the heart of the Whitley community for over 80 years. This position is in our SEND resources so experience and knowledge of SEND (Special Educational Needs or Disabilities) would be advantageous.

### **We can offer:**

- An opportunity to work in an exemplary Early Years setting.
- The opportunity to develop your skills and experience throughout our Federation of three outstanding Nursery Schools.
- Training and continuous professional development.
- A positive and enthusiastic staff, who are committed to achieving the best outcomes for our children.
- The benefits of working for the Local Authority, including pension scheme and the employee assistance scheme.

### **The successful candidates will:**

- Be qualified to Level 3 in Early Years Education and Childcare.
- Have a working knowledge of the updated Early Years Foundation Stage and of child development; and be passionate about working with this age group.
- Be confident in observing and assessing children's development, preferably with experience of using Tapestry.
- Have a good knowledge of Safeguarding practices.
- Be motivated, creative, enthusiastic and a good team player.
- Be reliable, flexible and have good communication skills.

For an application pack please email:

**admin@blagdonnursery.reading.sch.uk** or visit  
**www.reysfederation.org**

**Reference number: BLAD 01/24**

**Closing date: midday, 7 February 2024**

**\*Applications will be considered upon receipt**

*Blagdon Nursery School is part of the REYS Federation which comprises of Blagdon, Caversham and New Bridge Nursery Schools. We are committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. This role requires an enhanced DBS check and we may conduct a social media search for successful candidates. CVs will not be accepted; please request an application pack via the above email or download one from our website.*



### **EARLY YEARS PRACTITIONERS**

#### **FIRST STEPS PRE-SCHOOL**

The Manor Youth Centre, Hanover Way, Windsor, Berks SL4 5NW

#### **FULL AND PART TIME PRACTITIONERS**

We are looking to recruit full and part time practitioners to join our dedicated team in Windsor, Berkshire. We are looking for practitioners who are: Level 3 qualified as a minimum; experienced in working within early years; focused on delivering great quality of care to the children and parents; passionate about Early Years; creative and able to adapt to a fun and inspiring way of working. Please call Donna Puglisi on 01753 206800 to request an application form or send a CV to donnapuglisi@yahoo.com

### **Colnbrook C. of E. Primary School**

High Street, Colnbrook, Berkshire SL3 0JZ

Tel: 01753 683661

Email: mail@colnbrookprimary.com

Website: www.colnbrookprimary.com

Headteacher: Mr Tom Brunson B.A.(Hons), NPQH



## **Early Years Practitioner**

**Permanent Contract – starting February 2024 or ASAP**

**Monday – Friday 8.00am – 4.00pm, term time only**

**Salary: SCP 13-17 £26,873 - £28,770 (FTE) plus £1,039  
fringe allowance**

Colnbrook C. of E. Primary School is a great place to work. We are a one form entry Church of England school in the heart of Colnbrook village, on the outskirts of Slough. Our school is very diverse and we have families from a range of faiths, cultures and countries. Our Christian vision and values are at the heart of everything we do and we want our children to leave our school having aspiration, being resilient and responsible, showing respect and compassion within their many communities. Our school is part of the Slough and East Berkshire Multi Academy Trust (SEBMAT).

### **We would like someone who will:**

- Model our values for the children;
- Be passionate, confident and reliable;
- Be nurturing and caring;
- Support pupils to make strong progress;
- Love learning and works well as part of a team

### **We can offer:**

- A friendly and caring school family;
- All the support of a small Multi-Academy Trust;
- A supportive leadership team who will work with you to develop your practice and career.

Visits to the school are encouraged. To arrange a visit or request an application form, please contact Miss Grace Torpey on **01753 683661** or email **grace.torpey@colnbrookprimary.com**

Alternatively, go to the school website [www.colnbrookprimary.com](http://www.colnbrookprimary.com) to find out more and view our school film.

**Closing date: 5<sup>th</sup> February 2024 | Interviews: 7<sup>th</sup> February 2024**

Early applications are encouraged and we reserve the right to close the vacancy early if a suitable candidate is found.

Colnbrook Primary School is committed to Safeguarding and protecting the welfare of children and young people and we expect that our staff share this commitment. This post is subject to an enhanced disclosure from the Disclosure and Barring Service.

### **EARLY YEARS PRACTITIONERS**

#### **MORTIMER PRE-SCHOOL**

St Johns Hall, 22 West End Road, Mortimer RG7 3TL

[www.mortimerpreschool.org.uk](http://www.mortimerpreschool.org.uk)

Email: [manager@mortimerpreschool.org.uk](mailto:manager@mortimerpreschool.org.uk)

Tel: 0118 9331668

#### **EARLY YEARS EDUCATOR**

Term-time only vacancy for experienced Level 3+ qualified Early Years Educator. Sector competitive salary. Flexible working hours. Working in a small team of EY professionals to deliver quality care and stimulating play experiences for children aged 2+-5. In your Key Person role you will work to meet individual children's needs, liaising with their parents and carers, and support all aspects of the EYFS Framework and curriculum. DBS and references essential. Visit us at [www.mortimerpreschool.org.uk](http://www.mortimerpreschool.org.uk).

**Closing date: 9th February 2024**



Follow us on Twitter  
**@schoolvacancies**



## Evendons Learning Support and Teaching Assistants

Evendons is Wokingham's first STEM primary school. The thematic curriculum at our school is inspiring for staff and children. Music and outdoor learning is a key part of the ethos as well as the school's motto of Kindness Matters. With an exciting outdoor area, the latest technology in the classrooms and a focus on Science, Technology, Engineering and Maths our aim is to create a nurturing environment which will inspire the children to flourish in their learning and development.

**We are now recruiting a full time Learning Support Assistant & part time Teaching Assistant to work with our professional, enthusiastic and friendly SEN team.** The positions are fixed term to August 2024 with potential to extend.

Candidates should ideally have experience with SEN children and/or children with medical needs.

**We are keen to promote your continuing professional development and are looking for talented people to join our team who:**

- have prior experience of working with children as a teaching assistant / learning support assistant or an interest in starting a career in education;
- have experience working with SEN children;
- are passionate about supporting the teaching and learning of young people;
- have the desire to ensure that all children secure the highest possible levels of progress and attainment;
- have the ability to work creatively and sensitively with children;
- are able to relate well to and communicate well with children and adults.

### Learning Support Assistant

**Hours:** 8.30am to 3.30pm Monday to Friday

**Salary:** £16,232 to £21,655 (£23,304 to £31,089 FTE)

**Start date:** February 2024

Fixed term contract to August 2024 with potential to extend.

### Teaching Assistant

**Hours:** 8.30am to 12pm Monday to Friday

**Salary:** £9,313 to £10,825 (£22,921 to £26,643 FTE)

**Start Date:** February 2024

Fixed term contract to August 2024 with potential to extend.

## Breakfast Club Assistants

We are looking to recruit enthusiastic, motivated and committed individuals to join our out of hours care for children aged 4 -11 years.

**Potential candidates should:**

- have a positive approach to organising fun and interesting activities with the children;
- have the ability to work creatively and sensitively with children;
- encourage independence and self-esteem;
- promote caring and kind behaviour among the children;
- have a good standard of general education e.g. GCSE English, Maths and Science;
- are able to relate well to and communicate well with children and adults;
- hours may be flexible depending on requirements.

**Hours:** 7.15am to 8.45am Monday to Friday. Fewer days may be considered.

**Salary:** Actual salary \*£3,991 to £4,265 (FTE £22,921 to £24,494)

**Contract:** This is a fixed term position to August 2024 with potential to extend / become permanent

**Start date:** February 2024

\*Based on Monday to Friday

**Note: for all roles:** Applications via our website

[www.evendons-primary.co.uk/recruitment](http://www.evendons-primary.co.uk/recruitment)

For further information, please contact

[Stephaniec@evendons-primary.co.uk](mailto:Stephaniec@evendons-primary.co.uk) or **0118 979 1054**.

Please note we do not accept CVs.

Evendons and BPET are committed to safeguarding children; successful candidates will be subject to an enhanced Disclosure and Barring Service check. Evendons and BPET are committed to being equal opportunities employers. We do not discriminate on the basis of race, religion or belief, colour, sexual orientation, age, physical or mental disability, marital status, nationality, ethnic or national origin. All recruitment decisions are made on the basis of qualifications, merit and business need.



Addington School

## Therapy Support Assistant

**£25,399 - £28,658 plus £1,262**

**SEN allowance pa (actual) • 37 hours per week,  
Monday to Friday, term time only  
plus five INSET days**

**There is some flexibility around the working pattern, the hours must be worked during the school day when pupils are present and must include Monday until 4.15 pm and attendance at after school twilight\* sessions (\*Tues/Thurs until 5.00 pm, alternates every half term) • Location: Woodley and Farley Hill**

Addington School is a special school catering for up to 290 pupils with moderate, severe or profound learning needs. We are located in Woodley in a purpose built school with 6th Form building and have an Early Years Centre in Farley Hill.

Working under the guidance and direction of a qualified Occupational Therapist, you will provide a specialised service to improve pupils' access to the school curriculum and will support the leadership team in providing safe moving and handling practices for the school.

With previous experience of working in an educational setting with children and teenagers with SEND (especially ASD, Complex and Sensory Needs, Behaviour Support and ADHD), you will have worked collaboratively as part of a multi-professional team and will have excellent interpersonal and team working skills. The successful applicant will have a patient approach to adults and children and will be able to prioritise and use initiative to provide a positive approach to challenges.

You will assist with developing OT/Physiotherapy programmes for individual pupils and will support with monitoring the implementation of those programmes by class staff. Providing support to ensure best manual handling practice, you will plan and deliver training to school staff and devise and review moving and handling plans. Procurement of specialist equipment, involvement in inspections of equipment and planned preventative maintenance will also be a requirement of this role.

You will have access to excellent professional development centred on teaching strategies for children and young people with special needs and disabilities.

Benefits include Local Government Pension Scheme, Free Car Parking, Employee Assistance Programme, Staff Wellbeing Group, Flu Vaccinations, Access to Private Medical Scheme.

Please contact **Amanda Cherry, HR Manager** on

**0118 966 9073 ext 279** if you wish to discuss this position further.

To apply for the role please visit our website

[www.addington.wokingham.sch.uk](http://www.addington.wokingham.sch.uk) and complete an application form and supporting statement addressing the criteria listed in the person specification.

Please note that we are unable to accept CVs.

**Closing Date: 4 February 2024**

*Addington School is committed to safeguarding young people and to promoting the welfare of children. Applicants must be willing to undergo child protection screening and safer recruitment checks appropriate to the post, including checks with past employers and DBS. This position is exempt from the provisions of the Rehabilitation of Offenders Act 1974.*





**HIGHDOWN SCHOOL & SIXTH FORM CENTRE**  
Surley Row, Reading RG4 8LR  
Tel: 0118 901 5800 • 11–18 mixed comprehensive • NOR 1,560

Highdown School and Sixth Form Centre is a very popular, oversubscribed and successful school set in 28 acres of parkland in Caversham to the north of Reading.

## Science Technician

**NJC P5-P6 £23,500 - £23,893**

**Actual salary: £18,057 - £18,359**

**34 hours per week (flexible hours possible), Term time only.**

**For a September 2024 start (or earlier)**

We are seeking a Technician to join a well-resourced Science Department. The role will include assisting in the lab, preparing for lessons and experiments, ensuring all apparatus and chemicals are put away correctly and adhering to health and safety standards.

The ideal applicant will have previous experience of working in a school science lab, but full training will be provided. You will be happy to work alone as well as part of a team of experienced Technicians. All science backgrounds welcome.

## Behaviour Advocate

**P5-P6 : £23,500 - £23,893**

**Actual salary: £20,191 - £20,528**

**37 hours per week**

**Term time only plus five staff training days**

We are looking to appoint a Behaviour Advocate to join our Pastoral Team to work with students to promote our whole school emphasis on excellent behaviour for learning.

You will also assist with the school's behaviour referral rota which involves working positively with students and staff where there may be difficulties in the classroom. Your role will also involve working with students to improve punctuality and attendance.

You will need to be enthusiastic, committed and hardworking. You will need a high level of interpersonal skills and be highly motivated and enthusiastic about working alongside young people and teachers and maintaining strong relationships with parents.

### Why Highdown School?

- We are a Good School with many outstanding features which continues to rapidly improve.
- We are committed to staff professional learning and leadership development for all staff, at all levels,
- Staff have subsidised access to Highdown Sport and Leisure facilities.

**We are on a journey to becoming a 'regional centre of excellence'. Why not join us?**

**For details and application forms visit our website:  
[www.highdown.reading.sch.uk](http://www.highdown.reading.sch.uk)**

**Please return your completed application forms to  
Miss Nicci Burns, Headteacher's PA, by email on  
[hnb@highdown.reading.sch.uk](mailto:hnb@highdown.reading.sch.uk)**

**Closing date: Applications considered on receipt**

*Highdown School is committed to safeguarding and promoting the welfare of young people and expects all staff to share this commitment. We are also trained in safer recruitment and the successful applicant will be subject to an enhanced DBS check and a 'Prohibition from Teaching' check.*



## SEBD Outreach Service (SEBDOS)

(Part of The Specialist Education Trust, based at Littledown School, Slough)

# FAMILY LINK WORKER - Term Time Only

**Salary: Level 6 – SCP 24 - 29 (£32,101 - £36,413)  
inc. London Weighting, pro-rated for term time  
only hours plus 5 inset days.**

**Pro-rata (actual) salary £17,850 - £20,248**

**Hours: 24 hours per week**

**(over 3 days – 9.00am-5.30pm)**

**REQUIRED AS SOON AS POSSIBLE**

The SEBD Outreach Service (SEBDOS) are a group of professionals who work with schools, families and pupils who have Social, Emotional and Mental Health Difficulties that make it hard for them to reach their potential at school. The key aims for the Service are preventing exclusion and raising achievement. SEBDOS is highly regarded and successful, and has contributed to Slough's low exclusion rates which are amongst the lowest in the country. We work in partnership with other services and agencies; multi-disciplinary working is well established and produces excellent outcomes for children and families.

We are looking for an experienced and highly skilled family worker who will provide a family support link which will serve the needs of children experiencing emotional and behavioural difficulties, either in school or at home and whose education is at risk. The role will involve working with children, young people and their families across all school phases.

### It is essential that the ideal candidate will have:

- Relevant professional qualification and experience in related area working with children and families e.g. Health, Social Care, Family Support, Youth Work, Psychology, Education.
- A current driving license and access to a car on a daily basis
- Evidence of continuous professional development and a willingness to undertake further training.

If you are committed to inclusion for all, and have the resilience and enthusiasm to contribute to the ongoing development of this successful, friendly, service, we would like to hear from you.

Further information and an application pack can be obtained from  
Sofia Iqbal at [sofia.iqbal@littledown.slough.sch.uk](mailto:sofia.iqbal@littledown.slough.sch.uk)  
or on (01753) 521734 (option2)

Application packs can also be found on our website:  
[www.SEBDOS.co.uk](http://www.SEBDOS.co.uk)

**Please note that CVs are not accepted.**

**Closing date: 7<sup>th</sup> February 2024**

**Interviews: 22<sup>nd</sup> & 23<sup>rd</sup> February 2024**

*The Specialist Education Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff and volunteers to share this commitment. An enhanced DBS disclosure will be required for the successful candidate in accordance with Safeguarding Children and Safer Recruitment in Education Legislation. References will be taken up prior to interview.*



Please mention  
**GREEN  
SHEETS**

when applying for vacancies



**COX  
GREEN  
SCHOOL**

Highfield Lane, Maidenhead  
Berkshire SL6 3AX  
Tel: 01628 629415  
Email: [enquiries@coxgreen.com](mailto:enquiries@coxgreen.com)  
f @CoxGreenSchool

Cox Green is a well-established co-educational Academy, situated in the heart of the community of Cox Green, Maidenhead. We have been graded "good" by Ofsted and are oversubscribed year on year; testimony to the high quality of teaching and learning and fantastic enrichment programme we provide. Our values centre around being kind, being respectful and being determined, and our visitors regularly comment on this.

## SAFE (Student and Family Education) Manager

**Scale 6, Point 18 – 22 • £31,464 – £33,716**

**Actual Salary £27,395 - £29,356 pa • 37 hours a week • Permanent**

**Monday – Thursday 8 am - 4 pm, Friday 8 am - 3.30 pm**

**Term time plus five inset days**

We wish to appoint an enthusiastic and highly motivated person to provide support and guidance for our students in preparation for their learning. You will support with their attendance, wellbeing, equipment and be a significant adult for them in school.

The role involves working as part of a team with students and parents to provide early intervention, support and guidance to improve outcomes for students. You will lead pastoral support for students within an allocated year group and fulfil safeguarding responsibilities under the supervision of a Lead SAFE Manager.

Candidates will need to be assertive, caring, good communicators and have experience of working with various support agencies. A strong commitment to inclusion and equality is essential to the post. This is a non-teaching role. Please see the job specification for further requirements.

**Full details and an application pack can be downloaded from the school website: [www.coxgreen.com](http://www.coxgreen.com)**

**Please email completed application forms to Karen Warner, HR & Admin Manager; [k.warner@coxgreen.com](mailto:k.warner@coxgreen.com)**

**Closing date: 8am, Monday 5 February 2024**

**Interview date: To be confirmed**

**We reserve the right to close the application early should we receive an overwhelming response.**

*We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. This post is subject to an enhanced DBS check and online searches may be carried out.*

Cox Green School: a company limited by guarantee  
Registered in England: Company Number: 07831255  
Registered Office: Highfield Lane, Maidenhead, Berkshire SL6 3AX



## The Windsor Boys' School

1 Maidenhead Road, Windsor,  
Berkshire SL4 5EH • Tel: 01753 716060  
Email: [mail@twbs.co.uk](mailto:mail@twbs.co.uk) • [www.twbs.co.uk](http://www.twbs.co.uk)

## ASSISTANT SENCO

**Scale 5/6 • 30 hours per week, term time only plus two weeks**

**Required as soon as possible**

We require as soon as possible an enthusiastic and knowledgeable team player who has experience working with children who have additional SEND needs. Ideally you will have an understanding of the different areas of SEND and, with the support of the SENCO, be able to promote strategies to overcome barriers to learning for each of these areas. Experience of working with external agencies is desirable.

There has recently been, and will continue to be, significant investment in developing SEND provision at TWBS. The creation of this new position provides an opportunity to work closely with the SENCO to develop outstanding SEND provision and make a real impact on both the academic and social progress of boys attending our school.

If you are interested in applying for this position, please access the school's website where further information can be found:

**[www.twbs.co.uk](http://www.twbs.co.uk) or alternatively email Mrs Howarth at [jhowarth@twbs.co.uk](mailto:jhowarth@twbs.co.uk)**

**Closing date: Noon, Friday 2 February 2024**

**Interviews: To be held the following week**

*Windsor Learning Partnership is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*We will ensure that all our recruitment and selection practices reflect this commitment. This post is subject to an enhanced disclosure through the Disclosure and Barring Service. CVs will not be accepted in place of an application form.*

Windsor Learning Partnership: a company limited by guarantee  
Registered Office: Windsor Girls' School, Imperial Road,  
Windsor, Berkshire, SL4 3RT



**WINDSOR LEARNING PARTNERSHIP**

Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email [enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

**Job seekers:** Please visit our website [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk) and subscribe at the bottom of the home page.



The Burghfield Common Federation:  
Garland Junior School



## Level 3 Teaching Assistant and/or Emotional Literacy Support Assistant

30 hours a week including lunch duties  
(8:45am – 3:15pm with 30 minute break)  
Permanent Contract - Term time only  
Salary grade D: £23, 500 – £25, 119 pro rata  
Start date: April 2024

We are looking for an experienced and dedicated Teaching Assistant or ELSA to join the team at Garland Junior School. You will provide support for pupils and staff across the junior age range, supporting in classrooms, giving advice, and setting up interventions.

### We can offer you:

- A new windows laptop.
- Opportunities for professional development.
- Opportunities for salary progression.
- An inclusive, diverse and encouraging community.

### The successful candidate will:

- Have experience of working with Key Stage 2 pupils.
- Hold a Level 3 qualification, ELSA qualification or appropriate alternative.
- Have a positive and creative approach to working with children with differing needs.
- Be able to communicate clearly and calmly.
- Enjoy providing children with memorable and positive experiences.

If you like the sound of this opportunity, then you are encouraged to come and look around the school. Please ring Gail Richardson to arrange a visit and to receive an application pack.

**Deadline for applications: Friday 9<sup>th</sup> February**

***"The values of 'determination, respect, teamwork' are woven into the fabric of this inclusive community school." Ofsted, September 2023***

Garland is an inclusive and popular school, committed to safeguarding and promoting the welfare of all children. We expect all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS check and will be required to provide satisfactory references.

Garland Junior School, Clayhill Road, Burghfield Common, Reading RG7 3HG  
Tel: 0118 9832776 | Email: [office@garland.w-berks.sch.uk](mailto:office@garland.w-berks.sch.uk)

THE PIGGOTT SCHOOL: CHARVIL PRIMARY

Park Lane, Charvil, Reading RG10 9TR  
Telephone: 0118 932 0033 • [charvil@piggottschool.org](mailto:charvil@piggottschool.org)  
Headteacher: Mrs C Waite BEd, NPQH  
Executive Headteacher: Mr D J Gray MA, NPQH



## Teaching Assistant

Grade 3, £23,500 to £23,893 FTE  
£17,260 to £17,459 - actual salary  
32.5 hours per week - Monday – Friday  
8.30am – 3.30pm • Term time only  
(including 30 mins unpaid break)  
Required as soon as possible

At The Piggott School: Charvil Primary our vision is from the Parable of The Good Samaritan to 'Go and do likewise'. We form part of The Piggott School and are very proud of our single-form entry primary phase located in Charvil, between Sonning and Twyford.

We are looking for an enthusiastic, hardworking and committed individual to join our team. You must have experience of working with children with high needs or SEND. The role is working with a team of adults to support a child with additional needs and general classroom support.

### In this role you can benefit from:

- A supportive work environment and curious children.
- Term time only contract.
- Dynamic and forward-thinking leadership.

Please also visit our website for additional information about the school **[www.piggottschool.org](http://www.piggottschool.org)**. Prospective candidates are also most welcome to make an appointment with Mrs Haynes to visit the school, please call **0118 932 0033**.

To apply please complete an application form and a covering letter and e-mail to: **[charvil@piggottschool.org](mailto:charvil@piggottschool.org)**

The application form and further job details including Job Description and Person Specification are available on the school website. Please do not hesitate to contact the school if you have any questions about the application or appointment process.

**Closing date: 10 am, Monday 19 February 2024**

Please note applications will be considered on receipt.

***This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to Satisfactory Disclosure Clearance and a 'prohibition from teaching' check will be completed for all applicants.***

[www.piggottschool.org](http://www.piggottschool.org)

Did you know you  
can get a **free**  
weekly copy of  
**GREENSHEETS**  
via e-mail?

## JOIN OUR MAILING LISTS

**Schools and other advertisers:** Email [enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

**Job seekers:** Please visit our website [www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk) and  
subscribe at the bottom of the home page.



Together we enjoy, create and achieve

## CAVERSHAM PARK PRIMARY SCHOOL

Queensway, Caversham Park Village, Reading RG4 6RP | Tel: 0118 937 5433  
Website: [www.cavershamparkprimaryschool.co.uk](http://www.cavershamparkprimaryschool.co.uk)  
Email: [bursar@cavershampark.reading.sch.uk](mailto:bursar@cavershampark.reading.sch.uk)

# SEND Teaching Assistants

**Required to start as soon as possible**

Monday – Friday 8.45 am – 3.15 pm Term Time Only

Grade RG2 3 – 5 (£22,737 - £23,500 FTE)

Actual salary for 28.75 hours per week

£14,773 - £15,268 per annum

This is a fixed term contract until 31<sup>st</sup> July 2025  
with a possible chance to extend

**Required to start as soon as possible**

Monday – Friday 9 am – 3 pm Term Time Only

Grade RG2 3 – 5 (£22,737 - £23,500 FTE)

Actual salary for 27.5 hours per week

£14,130 - £14,605 per annum

This is a fixed term contract until 31<sup>st</sup> July 2025  
with a possible chance to extend

We have two vacancies available for Teaching Assistant to support our SEND children. We are looking for someone nurturing who can set clear boundaries and expectations to support our children in their learning. A professional who is supportive, knowledgeable, motivated and has experience of working with primary school aged children. The right candidate must also be confident in leading small group work with children and be passionate about maximising the potential of every child at our school.

**Closing date for both positions: noon on 7<sup>th</sup> February 2024**

**We reserve the right to interview once suitable applications are received**

An application form and job description are available on our website (see community, staff vacancies). Please contact the School Office at Caversham Park Primary School on [bursar@cavershampark.reading.sch.uk](mailto:bursar@cavershampark.reading.sch.uk) or call on **0118 9375433** for further information.

Visits to the school are warmly welcomed and encouraged, by appointment.

Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks.



## Bounce Back for Kids (BB4K) Support Workers

**Permanent opportunities working flexibly from our Reading office, home and within the community (covering Berkshire West)**

Full-time (37 hours) or part-time (15 and 22 hours) opportunities

available **Starting salary range:** £23,793-£26,436 FTE per annum

(£9,646-£10,717 pro rata 15 hours, £14,147-£15,719 pro rata 22 hours)

Make a difference in the lives of children affected by domestic abuse. PACT's BB4K team is growing, we need passionate individuals to join us in this innovative programme.

BB4K is a lifeline for children healing from the trauma of domestic abuse. Sadly, the demand for our programme continues to rise. We supported 223 families in 2023 through individual and group therapeutic support sessions.

**At PACT, we offer:**

- A chance to use skills to directly impact a vulnerable community.
- A supportive/collaborative work environment where contribution is valued.
- The opportunity to learn and grow professionally alongside dedicated experts in trauma recovery.
- The satisfaction of knowing you're making a lasting difference in children's lives.

Visit <https://www.pactcharity.org/careers/> for more information and how to apply.

For a chat about the role contact Luke Pepperell, BB4K Manager [luke@pactcharity.org](mailto:luke@pactcharity.org)

**Closing: 05/02/2024**

We encourage early applications, opportunities will close earlier than advertised should we find successful candidates.



Inkpen Primary School

Aiming high

Weavers Lane, Inkpen, Hungerford, Berkshire RG17 9QE  
Tel: 01488 668219 Email: [office@inkpen.w-berks.sch.uk](mailto:office@inkpen.w-berks.sch.uk) Website: <https://inkpenprimaryschool.co.uk/>  
Headteacher: Miss Frances Buck

# SEND Teaching Assistant

**27.5 hours a week**

**Required as soon as possible**

Salary range Grade B or C depending on experience

**Actual Hours** Monday - Friday 8:45 to 12:00 then  
13:00 – 15.15

We have an exciting opportunity to join a dedicated and highly committed team in the heart of a thriving village school. We are looking to appoint an enthusiastic, motivated and resilient SEND Teaching Assistant to come and be part of our forward thinking and ambitious staff team.

**We are looking for:**

- An enthusiastic and creative individual who enjoys supporting children and enabling them to reach their potential
- An individual with possible experience and understanding of SEND
- Someone who can support children with special educational needs with the guidance of the class teacher and SENCO
- Someone with excellent communication skills and the ability to work collaboratively with all members of the school team
- Commitment to high standards for all pupils in both learning and behaviour
- Responsiveness to the children's needs academically, socially and emotionally
- Someone with the ability to provide children with memorable and positive experiences
- A flexible individual to work with children on a 1:1 or small group basis
- A person with experience of supporting children with learning or behavioural needs

**We can offer you:**

- A welcoming and supportive working environment
- Fantastic children with eager minds
- An ambitious and dedicated staff team
- A commitment to your professional development
- Parents who are supportive of their children's needs

Visits to the school are warmly welcomed and encouraged by appointment only. Please contact the school office for an application form and further details.

**The closing date for receipt of applications is Friday 9<sup>th</sup> February with interviews on Friday 23<sup>rd</sup> February**

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. Appointments are subject to enhanced Disclosure and Barring Service (DBS) check and satisfactory references.



Please mention  
**GREEN  
SHEETS**

when applying for vacancies





MAIDEN ERLUGH  
TRUST



HamiltonSchool  
A PLACE OF EDUCATION, GROWTH & OPPORTUNITY

## Teaching Assistant

Grade 5, SP12 from £18,425 (Full time £26,421)  
plus SEN allowance £1455

30 hours per week, term time only plus five INSET days

Start date: As soon as possible

Do you want to help us develop the provision for SEMH and ASD across Maiden Erlegh Trust?

### We can offer you:

- A rewarding but challenging working environment.
  - An optimistic and motivating leadership team with a track record of improving schools.
  - A commitment to professional development, and a belief in driving improvement through our trauma informed practice.
  - The opportunity to work with a wider professional team at Cranbury College.
- We are looking to recruit a resilient Teaching Assistant. This role is instrumental in the day-to-day support of student learning in our classrooms. You will be expected to work on a 1:1 basis with specific students, often the most vulnerable, assisting them with their class work in a range of subjects from key stage 3 to GCSE.

### The main responsibilities of this role are as follows:

- Providing classroom support to those who have barriers to learning to ensure they have access to the curriculum and are able to work independently and within groups to make progress.
- To support the supervision of students during break and lunch times.
- To support the Pastoral Team in managing behaviour, being on hand to support throughout the day across all year groups.

The successful applicant will be passionate about transforming the lives of young people and bring with them an abundance of enthusiasm which can encourage engagement and commitment from our students. Whilst experience is not necessary, you must have a good standard of literacy, be adaptable and willing to be involved in all aspects of school life, have a calm manner and be able to work as part of a team.

You will enjoy nurturing young people to help them grow in confidence and flourish personally. You will share our inclusive values of "opportunity, diversity and success for all". In return, you will be joining our team of tenacious, optimistic and talented support staff, who have the support of an experienced leadership team.

Hamilton School is an SEMH (Social, Emotional, and Mental Health) Special School in Reading educating up to 64 students with Education, Health Care Plans (EHCP). Our mission is to recognise each and every one of our students as individuals, and to nurture their potential, developing the whole child through a therapeutic approach. This means that you would have to be a resilient character who is able to remain positive when dealing with challenging behaviour. The school is proud to have recently opened its doors to a state-of-the-art building with wonderful new facilities for both pupils and staff. In January 2020 Hamilton School joined the Maiden Erlegh Trust family of schools, whose motto is "schools for the community, schools as a community". The aim for every school in the Trust, whilst espousing their values and ethos, and having a core of common policies and procedures, will serve its own community's needs in a bespoke way and also create a feeling of community within its own school. In that way all the potential and talents of every child and every member of staff will be nurtured.

If you would like to have an informal chat with the hiring manager or visit the school, please email our recruitment team on [recruitment@maidenerleghtrust.org](mailto:recruitment@maidenerleghtrust.org) who can help organise this.

**Closing date: Open until a suitable appointment is made**

**Interviews: Date to be confirmed**

*Maiden Erlegh Trust is an Ethical Leadership Pathfinder organisation and we are committed to safeguarding, equality and promoting the welfare of children and young people. We are also committed to having the highest expectations of pupil/students and staff, and supporting everyone to reach their full potential. All employees of the school and Trust are expected to share these commitments. All posts require satisfactory employment checks and references and a satisfactory enhanced Disclosure and Barring Service check. All Leadership roles will require a Section 128 check.*

DORNEY



SCHOOL

Harcourt Close • Dorney Reach

Maidenhead • Berkshire SL6 0DY

Tel: 01628 620871 • Email: [office@dorneyschool.co.uk](mailto:office@dorneyschool.co.uk)

## Teaching Assistant

**Bucks Pay Range 2 - point 1, full time £21,879, actual salary £14,883 pa • 30 hrs per week for 38 weeks per year plus holidays • Fixed term contract to 31 December 2024**  
**Required as soon as possible**

This is an exciting time to be part of the close-knit, caring and dedicated team at Dorney School. We are totally focused on offering a safe, secure and exciting learning environment in which our children can grow, flourish and reach their full potential. We are committed to Inclusion and Diversity and encourage candidates from all backgrounds to apply. You will be given encouragement and support to help you succeed in your role.

### The Role:

- Work on a one to one basis with specific pupils.
- To assist with the planning, preparation, and development of work programmes for the individual pupil.
- Prepare resources to support a range of learning activities by enabling the pupils learning; organise and maintain the learning environment, and take responsibility for aspects of the pupil's progress and organisation.
- You will monitor, evaluate and record the pupil's progress and report this as directed.

### Key Responsibilities/personal attributes:

- The successful candidate must have awareness of safeguarding protocol and follow all school policies. Safeguarding training will be provided.
- Ideally candidates should have a teaching assistant qualification – minimum NVQ level 2 or equivalent.
- An awareness of working with young children across school and in the EYFS.
- The ideal candidate will have a good standard of written and spoken English, and Maths skills are at a suitable level to support children across school.
- Experience of working with children in an education setting.

### Our unique school offers you:

- Positive children who are keen to learn and are highly aspirational.
- Supportive staff team.
- Supportive and active parents.
- Opportunities for professional development and training.

Please visit the school website on [www.dorneyschool.co.uk](http://www.dorneyschool.co.uk) for further information and an application form together with the applicant privacy notice. We welcome visits to the school, if you would like a visit please contact the school office to arrange, alternatively we are happy to discuss any questions you may have by phone, please contact the school office on **01628 620871**. Application forms should be emailed to [office@dorneyschool.co.uk](mailto:office@dorneyschool.co.uk)

**Closing date: Noon, Friday 2 February 2024**

**Interviews: week beginning 4 February 2024**

*We encourage applications from the right candidates regardless of age, disability, gender identity, sexual orientation, religion, belief or race. As part of the Beeches Learning Development Trust, Dorney school is committed to safeguarding & promoting the welfare of its pupils & staff & expects all staff & volunteers to share this commitment. Successful candidates will be required to undertake an enhanced Disclosure & Barring Service (DBS) check.*

[www.dorneyschool.co.uk](http://www.dorneyschool.co.uk)



Follow us on Twitter  
[@schoolvacancies](https://twitter.com/schoolvacancies)



**RANELAGH SCHOOL**

Ranelagh Drive, Bracknell  
Headteacher: Mr T Griffith

Tel No. 01344 421233 | e-mail: [vacancies@ranelagh.bonitas.org.uk](mailto:vacancies@ranelagh.bonitas.org.uk)

## Curriculum Support Assistant in the PE Department

**Part-time 25 hours, term time only**  
**Bracknell Forest Grade BG-J, Points 3-6**  
**£13,235 - £13,889**  
**Including London Weighting**

We would like to appoint an energetic and efficient Curriculum Support Assistant to work in our department. The person appointed will be responsible for administrative and practical support within the PE department. Tasks may include organisation of kit and equipment, preparation of resources, routine administration and cover for absent colleagues.

The person appointed will have very good interpersonal skills, a high level of literacy and numeracy and excellent ICT skills. Microsoft Word, Office, Excel and SIMS experience and/or a qualification in sports coaching and previous experience of working in a school environment would be an advantage.

Ranelagh School has a clear focus on excellence, with the students at the heart of everything we do. It is expected that anyone joining the team will be able to fully support the unique ethos of the school.

If you are a highly efficient professional, able to use your initiative, work under pressure and have a good sense of humour, we want to hear from you.

If you are interested in learning more about the position, please contact the Headteacher via the school office, on **01344 421233** or by email, at [vacancies@ranelagh.bonitas.org.uk](mailto:vacancies@ranelagh.bonitas.org.uk)

Details of the post are also available on the school website.

Please note that all applications will be considered upon receipt, therefore an early reply is recommended.

*Ranelagh School is committed to safeguarding and promoting the welfare of children and young people and expects all members of staff and volunteers to share this commitment. An enhanced DBS disclosure is required for all posts.*



**Holy Trinity C of E Primary School**

School Lane, Cookham, Berkshire SL6 9QJ

## TEACHING ASSISTANT

**Required for Immediate Start**  
**Full or Part-time, term time only**  
**Salary Scale 4 (£24,848 per annum pro-rata)**

We are looking for a caring, energetic and enthusiastic teaching assistant to join our small, friendly, hardworking team.

Visits to the school are warmly welcomed.

For further details and an application form, please visit the school's website or contact: Annette Streames-Smith, School Business Manager

Tel: **01628 523766**

Email: [office@holyltrinitysch.co.uk](mailto:office@holyltrinitysch.co.uk)

Website: [www.holyltrinitysch.co.uk](http://www.holyltrinitysch.co.uk)

**Interview date TBC**

*Holy Trinity C of E Primary School is committed to safeguarding and promoting the welfare of children and young people as its number one priority and expects all staff and volunteers to share this commitment. The successful candidate will be required to apply for an enhanced Disclosure and Barring Service (DBS) check.*



**St Peter's Church of England Middle School**

Old Windsor SL4 2QY



*Do you want to be part of a dynamic, passionate and hardworking team?  
Are you highly motivated and looking for opportunities to broaden your experience and advance your teaching career?*

## We are looking for a full-time TEACHING ASSISTANT

**Full time 32.5 hours**  
**Fixed Term until Feb 2025**  
**5 days a week - Term Time only**  
**RBWM Salary scale 3 Spinal Point 5**  
**From £25,263.00 pro rata**

Please apply using the application form on our website [www.stpetersschool.org](http://www.stpetersschool.org) or contact the School Business Manager, Mrs Ersi Vasileiou by email: [e.vasileiou@st-petersoldwindsor.org.uk](mailto:e.vasileiou@st-petersoldwindsor.org.uk)  
Or call the school office on **01753 866253**.  
Post could be filled before deadline.

**Closing date: 16<sup>th</sup> Feb 2024**  
**Shortlisting & Interviews: W/C 19<sup>th</sup> Feb 2024**

Please note that interviews may be offered upon receipt of application and the closing date is subject to change.

*St Peter's Church of England Middle School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced CRB disclosure will be sought from the successful candidate*



Ambleside Close, Woodley, Berks RG5 4JJ  
0118 377 6444 • [office@ambleside.wokingham.sch.uk](mailto:office@ambleside.wokingham.sch.uk)

## Lunch Club Assistant

**Term time only, permanent contract**  
**7.5 hours (11.45am to 1.15pm Monday to Friday)**  
**Scale 2, Grade 3 £22,737 (FTE) - £3,909 actual salary**

***Would you like to work with young children?**  
**Are you kind, approachable, and have a happy personality?**  
**Then come and join our committed team.***

The role is to supervise and ensure the welfare of the children during the lunchtime period, both while eating their meal and during their play time.

The Ambleside Centre offers a unique opportunity to work within a large diverse team, offering childcare and education for children from birth to five.

For more information, please call **0118 377 6444** or e-mail [office@ambleside.wokingham.sch.uk](mailto:office@ambleside.wokingham.sch.uk) for a job description and application form.

Visits to our nurseries are strongly recommended, we look forward to meeting you.

**Required starting date: 19<sup>th</sup> February 2024**

**Closing date: Applications will be considered on receipt**  
**Interviews: To be advised**

*The nursery is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. This position requires an enhanced DBS check. This post is exempt from section 4(2) of the Rehabilitation of Offenders Act 1974.*



**Meadows Nursery**  
3 years – 5 years  
Ofsted Outstanding  
November 2021



**WOKINGHAM**  
BOROUGH COUNCIL

**Pastures Nursery**  
3 months – 3 years  
Ofsted Good  
January 2023



Please mention  
**GREEN SHEETS**

when applying for vacancies