



# GREEN SHEETS

[www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk)

WEEK BEGINNING  
JUNE 28 2010

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## Government lists schools that could become academies

Thirty Surrey schools ranked outstanding by OfSTED have registered an interest in becoming academy schools, according to the Government, with another 15 without outstanding status also interested.

The list of 1,700 schools in England that have asked about academy status was published by the Department for Education on Friday in response to pressure from unions and campaigners who requested the information under Freedom of Information laws. They said there was concern that staff and parents were being left in the dark.

Paul Kenny, general secretary of the GMB union, said: 'It is outrageous that it has taken pressure from unions and parent groups to get the government to publish a list of schools expressing an interest in academy status.'

Kevin Courtney, deputy general secretary of the National Union of Teachers, said there needed to be full consultation with pupils, parents and

teachers, adding 'the future of state education is far too important to be run in this cloak and dagger way'.

The Government wants schools rated as outstanding to apply for fast-track academy status that will let them convert by September. But the National Governors Association (NGA) is urging caution. It says schools are not being given the information they need to make a quick decision.

Academy schools would be centrally funded and would have to 'buy in' services currently provided by local authorities. The NGA points out that if governors change their minds after opting out of local authority control, they would not be able to opt back in.

The number of 'outstanding' schools on the list in other areas includes Bracknell Forest (1); Buckinghamshire (9); Hampshire (17); Hillingdon (7); Oxfordshire (6); Reading (4); Slough (3); West Berkshire (2); Windsor & Maidenhead (2), and Wokingham (1).

## PLEASE DISPLAY GREENSHEETS IN YOUR STAFF ROOM

Please display Greensheets prominently for your staff. It is a valuable career development resource.

It may be appropriate to display the non-teaching supplement somewhere accessible to parents and visitors, who may be seeking term time work (e.g. your public notice board).

The deadline for advertisement copy is 3pm on Thursday. Advertisements will be placed in the next available issue following receipt unless they are clearly marked with an intended publication date.

Greensheets is delivered by second class post to arrive in schools between Monday and Wednesday.

The website is updated weekly on Monday, and e-mail subscribers and schools that opt to receive a printable version by e-mail receive their mailings on Monday.



Further information from:

SPIKE Publications

PO Box 7627, Hungerford, Berkshire RG17 9YS

Tel: 01488 658762 Fax: 01488 657890

[enquiries@spikepublications.co.uk](mailto:enquiries@spikepublications.co.uk)

[www.schoolvacancies.co.uk](http://www.schoolvacancies.co.uk)

## PRIMARY EDUCATION

### including Nursery

#### HEADSHIPS

See advertisement on this page (Spurcroft Primary School, West Berkshire)

#### OTHER POSTS

##### BUCKINGHAMSHIRE

See below and also boxed advertisement on page 4 (Iver Village Infant School – Year 1)

##### BUCKINGHAMSHIRE

IBSTONE CHURCH OF ENGLAND VA INFANT SCHOOL, IBSTONE, NR HIGH WYCOMBE, BUCKS HP14 3XZ

TEL: 01491 638281 E-MAIL: office@ibstone.bucks.sch.uk

**CLASSROOM TEACHER** required September 2010. Ibstone School is small infant school operating two classes with 33 pupils on the roll. Situated in an idyllic rural location, we have a vacancy for a part-time classroom teacher for a **KS1/ EYFS** teacher to join our friendly and supportive team. The post is a 0.5 teaching post with an additional 0.1 PPA cover for the Head on alternate weeks. NQTs are welcome to apply (full mentoring and support package available). *Safeguarding procedures apply.*

Visits to the school are warmly welcomed. [www.ibstoneschool.uk.org](http://www.ibstoneschool.uk.org)

##### READING

See advertisements on page 3 (E P Collier Primary School – KS2 Maternity Cover for one academic year)

##### SURREY

See advertisement on page 3 (St Jude's Junior School – KS2 Maternity Cover)

##### WEST BERKSHIRE

See below and also advertisement on page 3 (Whitelands Park Primary School – KS1 or KS2 Maternity Cover)

##### WEST BERKSHIRE

SPEENHAMLAND SCHOOL, PELICAN LANE, NEWBURY, BERKS RG14 1NU

TEL: 01635 41077 E-MAIL: office.speenhamland@westberks.org

**CLASS TEACHER**, initially for Years 5 and 6, required for September 2010. This school offers excellent provision for its pupils, including physically disabled pupils. Visits to school welcome. Further details from school.

*Speenhamland School is committed to safeguarding and promoting the welfare of children and young people along with their protection and expects all staff and volunteers to share this commitment.*

**Closing date: Friday July 2 – 1pm**

##### WINDSOR & MAIDENHEAD

See advertisement on page 4 (Alexander First School – Year 1 0.5)

##### WOKINGHAM

See advertisement on page 3 (Hillside Primary School – KS2)

## MIDDLE SCHOOL EDUCATION

See advertisement on page 4 (St Peter's Middle School, Windsor & Maidenhead – French Teacher/Coordinator)

## MISCELLANEOUS

See advertisement on page 4 (The Teaching Supply Agency)



## Headteacher

**Salary Range: L16 – L22**

**Required for January 2011**

**NOR 355 (inc. 45 Nursery)**

We are looking to recruit an inspiring Headteacher with high aspirations, who will lead us on our journey towards excellence.

Spurcroft is a modern and vibrant school in Thatcham, West Berkshire, with potential for future growth. It has a good reputation in the community and is over-subscribed in many year groups. We are committed to making a difference to the pupils in our care and value their opinions.

We strongly encourage and welcome visits to the school by prospective candidates. To arrange a visit please telephone the school office on 01635 871541.

For an application pack please contact Human Resources, West Berkshire Council on 01635 519122 or email [recruitment@westberks.gov.uk](mailto:recruitment@westberks.gov.uk). Packs can also be downloaded from the Schools Recruitment Service or from the school website [www.spurcroft.westberks.org](http://www.spurcroft.westberks.org)

*This school is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment*



**Closing date: 9am 12<sup>th</sup> July 2010**

**Interview: 19<sup>th</sup> & 20<sup>th</sup> July 2010**



## Whitelands Park Primary School

Sagecroft Road, Thatcham,  
Berkshire RG18 3FH  
Tel. No: 01635 862517



# TEACHER FOR Maternity Cover

KS1 or KS2 – September 2010

**Closing date:** 1<sup>st</sup> July 2010

**Interview date:** 5<sup>th</sup> / 6<sup>th</sup> July 2010

### We want:

- High expectations
- A team player
- Commitment to continuous improvement and raising standards
- Good communication and organisational skills
- Good sense of humour.

### We offer:

- Enthusiastic, well-behaved children
- Hardworking staff
- Supportive parents and governors
- The opportunity to make a significant contribution to the life of our school.

*Visits welcomed, or please call for an informal chat.*

Details and an application form can be obtained from school or website: [www.whitelands.westberks.org](http://www.whitelands.westberks.org) Please return applications to the school office or electronically to [finance.whitelands@westberks.org](mailto:finance.whitelands@westberks.org)

*This school is committed to safe guarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. An enhanced CRB disclosure will be sought on the successful candidate.*



## St. Jude's C of E Junior School (V.A.)

Bagshot Road • Englefield Green • TW20 0RU  
Tel: 01784 432180 • e mail: [info@stjudes.surrey.sch.uk](mailto:info@stjudes.surrey.sch.uk)  
Headteacher: Mrs V. Chiverton

# Full Time KS2 Maternity Cover

Mid September 2010 to Mid February 2011

The Governors are seeking to appoint an enthusiastic and dedicated professional to join our outstanding school. Are you a teacher who is:

- passionate about inspiring high expectations of learning, behaviour and care
- supportive of the our aims and ethos of a Christian school
- a team player
- a good communicator with strong interpersonal skills.

Visits to the school are warmly welcomed. An application form and further details are available by contacting the school office.

*We are committed to safeguarding and promoting the welfare of our children and the successful candidate will need to provide evidence for an enhanced CRB check.*

NQTs are invited to apply.

**Closing date: Tuesday 6 July**

**Interviews: Tuesday 13 July**



## E P Collier Primary School

Ross Road, Reading RG1 8DZ  
Telephone: 0118 901 5470  
Email: [epco8dz2@reading.gov.uk](mailto:epco8dz2@reading.gov.uk)

**Required for September 2010  
(ref. EPC 02/10)**

**1.0 FTE**

# KS2 Classroom Teacher Maternity Cover

initially for 1 academic year

E P Collier is a small, inclusive school with a supportive and friendly staff who are looking for an enthusiastic and committed colleague to join their vibrant and supportive community. Our children are welcoming and provide a rewarding teaching experience.

We are central to the local area, offering worthwhile links with parents and the wider community.

We wish to appoint a teacher with high expectations who can demonstrate good teaching skills and is willing to embrace our values of equality, excellence and enjoyment. In return, we will offer support and CPD (with the potential for a whole school leadership opportunity for the right candidate), in order to develop you as a professional with access to good ICT facilities including an IWB and home laptop. This is an ideal opportunity to develop your skills working with EAL children.

NQTs and experienced teachers are welcome to apply (full mentoring and support package available for NQTs). To find out more about our unique school, we would like you to come and experience us for yourself; visits to the school are welcome.

For an application pack, please contact the school office on the above number. Please do not send a CV; for the purposes of equal opportunities we can only accept Reading Borough Council application forms.

*E P Collier is committed to safeguarding and promoting the welfare of children. An Enhanced Criminal Records Disclosure will be sought from the successful candidate.*

**Closing date: Noon 7<sup>th</sup> July 2010**

**Interview date: 14<sup>th</sup> July 2010**



## HILLSIDE PRIMARY SCHOOL

Rushey Way, Lower Earley, Reading RG6 4HQ  
Tel: 0118 975 5771 Fax: 0118 975 8389  
E-mail: [finance@hillside.wokingham.sch.uk](mailto:finance@hillside.wokingham.sch.uk)

# EXPERIENCED KS2 TEACHER

to work full-time from 1 September 2010 on a permanent contract

We wish to appoint a teacher to work in Key Stage 2.

The successful candidate will be – an excellent classroom practitioner who will provide enriching and inspiring learning opportunities for the children, making good use of ICT; committed to raising standards and accelerating progress; able to work with a well established, dedicated team of teachers and support staff. An interest in leading PE would be advantageous.

Hillside offers the opportunity to join a professional, happy, hardworking supportive team dedicated to providing a high quality of education for our pupils. Hillside had a satisfactory Ofsted in January 2010.

Visits to the school are warmly welcomed.

For further details, please contact Jo Morsman, School Business Manager.

**Closing date: Monday 5<sup>th</sup> July 2010**

Shortlisting: Tuesday 6<sup>th</sup> July 2010 • Interviews: Friday 9<sup>th</sup> July 2010

*Hillside is fully committed to safeguarding and promoting the welfare of children and young people. This position requires an enhanced CRB disclosure.*



## ALEXANDER FIRST SCHOOL

KENNEALLY, OAKLEY GREEN, WINDSOR

TELEPHONE NO: 01753 852894

EMAIL alexander@rbwm.org



# KS1 TEACHER (MAIN SCALE)

PART TIME (0.5) FOR YEAR 1

FROM 1<sup>ST</sup> SEPTEMBER 2010

We are a small friendly and welcoming school.

Graded good in last OFSTED inspection.

Applications are invited from newly qualified and experienced teachers.

Visits to the school welcomed and encouraged.

Please email or telephone the school for an application pack.

Closing date: midday 9<sup>th</sup> July 2010

Interviews the following week

## MIDDLE SCHOOL EDUCATION

See advertisement below (St Peter's Middle School, Windsor & Maidenhead – French Teacher/Coordinator)

### FRENCH

See advertisement below (St Peter's Middle School, Windsor & Maidenhead)

## MISCELLANEOUS

See advertisement on this page (The Teaching Supply Agency)



## ST PETER'S CE MIDDLE SCHOOL

Crimp Hill, Old Windsor, Windsor, Berks SL4 2QY  
Robert I. Entwistle MA(Oxon) – Headteacher

# French Teacher/Coordinator

MPS/UPS

Part time 0.6fte • September 2010

We seek an enthusiastic, committed practitioner, at any stage of their career, to teach French in this exceptional school.

Be part of an environment in which good teaching and learning can take place: A 9-13 Church Middle School, successful and well-ordered, with a recent good Ofsted report. ('Food for Life' Flagship School; Healthy School; Investors in People; Sportsmark).

Visits to this friendly and ambitious semi-rural school are most welcome. Come and join us and be part of our continuing successful development.

Application packs are available from the School Business Manager on fin.st-peters@rbwm.org

Closing date: Tuesday 6 July 2010

Interviews: Tuesday 13 July 2010

*We are committed to ensuring the safeguarding of our pupils; therefore this post is subject to an enhanced disclosure check from the Criminal Records Bureau. We are an equal opportunities employer.*



### Iver Village Infant School

West Square, Iver, Bucks SL0 9NW.

Tel: 01753 655104 Fax: 01753 630840

Email: office@iver-inf.bucks.sch.uk

Headteacher: Ms S Woodcock

# YEAR 1 CLASS TEACHER

This is a fixed 1 year contract from September 2010

Applications are welcome from both experienced teachers and NQTs

Iver Village Infant School is a thriving school with children at the centre of everything we do. Our school has a strong community ethos with a commitment to raising standards.

Can you answer yes to these questions?

- Do you have sound knowledge and understanding of the curriculum and enjoy planning creatively?
- Do you have drive and determination and work well in a team?
- Are you committed to providing the very best for children and their families?
- Do you have a passion and commitment to learning?
- Can you create a stimulating, engaging learning environment?
- Do you have great interpersonal skills?

Visits to the school are very much welcome. To arrange a visit, or if you require further information, please contact the school.

Closing date: Monday 5<sup>th</sup> July

Interviews: Thursday 8<sup>th</sup> July

*This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced CRB disclosure will be required for the successful candidate.*



## The Teaching Supply Agency

### Teachers Required

- Would you like to work in local schools ?
- Are you a qualified teacher ?
- Do you want to work only when it suits ?
- Receive top rates of pay each week ?

We are a teacher recruitment agency in Bracknell Berkshire. We cover all of Berkshire, North Hampshire, Surrey and parts of Bucks. We provide a friendly work finding service for qualified teachers.

Email : info@teaching-agency.co.uk

Or

Call 01344 482708



# GREEN SHEETS

non-teaching vacancies

WEEK BEGINNING **JUNE 28 2010**

## ADMINISTRATION

See advertisements on this page

## CARETAKING & CLEANING

See advertisement on page 2 (Woodley Primary School, Wokingham – Resident Site Controller)

## EARLY YEARS PRACTITIONERS

See advertisements on page 2 (Hermitage Primary School, West Berkshire – EYFS Support Assistant), page 4 (Westwood Farm Infant School Hearing Impaired Resource Base, West Berkshire – TA), and page 5 (Holyport Manor School, Windsor & Maidenhead – Activity Club Manager; Senior Playworker)

## MISCELLANEOUS

See advertisements on page 2 (Windsor Boys' School, Windsor & Maidenhead – Librarian), and page 5 (Holyport Manor School, Windsor & Maidenhead – Residence posts and School Activity Club posts)

## SUPPORT STAFF

See advertisements on page 2 (Hermitage Primary School, West Berkshire), and on pages 3, 4 and 5

### The Willink School

School Lane  
Burghfield Common  
Reading  
RG7 3XJ

Tel: 0118 983 2030



Required for **SEPTEMBER**

## ADMIN ASSISTANT

To work as part of a busy team in charge of duplicating, printing and hospitality.

Experience with office machines an advantage (training will be given).

Term time only, but some holiday hours by arrangement.

*The school is committed to safeguarding and promoting the welfare of all children. Any appointment will be subject to a fully enhanced CRB check.*

Salary between £6,63 - £7.63 per hour

**Closing date: 15<sup>th</sup> July 2010**



### Manorcroft Primary School

Wesley Drive, Egham, Surrey TW20 9LX  
Tel 01784 432155 Email: admin@manorcroft.surrey.sch.uk

## School Administrative Assistant

**35 hours per week, term time plus 2 additional weeks  
GRADE SYP4 (£14757-£17544 pro rata)**

We are looking for an efficient and conscientious professional to work closely with the Headteacher to contribute to the smooth running of our school. You will be able to communicate at all levels, have excellent attention to detail, and be able to work on your own initiative and as part of an administrative team. Excellent ICT skills are essential. School experience is welcome, but not essential as full training will be given to the successful candidate.

Duties include:

- Providing full secretarial support to the Headteacher
- Maintenance of pupil database using SIMS.net
- School admissions
- Some routine financial duties.

For more information, an application pack, or to arrange a visit to the school, please call the school office.

*We are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. An enhanced CRB disclosure will be required.*

**Closing date for applications: Monday 5 July 2010**  
**Interviews will be held Friday 9 July 2010**



### WOKINGHAM BOROUGH COUNCIL



## Polehampton

Junior and Infant Schools



We are looking for a

## CLERK TO OUR GOVERNING BODIES

**60 hours per annum for each school, term time only.  
Grade 4 Spine Point 18-21. Salary Range £17161-£19126 pro rata**

As both schools happen to be looking for a clerk at the same time, the opportunity has arisen to make a joint appointment. The clerk attends six full Governing Body meetings and six Finance Committee meetings a year for each school. All the main meetings are held in the evening. The committee meetings are held in the morning.

#### The post will involve:

- Preparing and sending out agendas
- Taking and distributing minutes
- Some filing.

#### You will need to:

- Have excellent written English skills
- Be extremely well organised, efficient and reliable
- Be able to maintain absolute confidentiality.

For an application pack, please contact Julie Dobson at Polehampton C of E Infant School, Hermitage Drive, Twyford, Berks RG10 9HS. Tel: 0118 9340246.

Fax: 0118 9349119 Email: admin@polehampton-inf.wokingham.sch.uk  
Web: www.polehamptoninfant.ik.org

**Closing date: midday on Thursday 8<sup>th</sup> July 2010**

**Interviews: Tuesday 20<sup>th</sup> July 2010 in the afternoon**

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

**PLEASE DISPLAY ON YOUR NOTICE BOARD**



## Woodley CE Primary School

Hurricane Way, Woodley RG5 4UX

### Resident Site Controller

required

On-site 3 bedroom bungalow and garden

Grade 4 – £17161 to £19126 depending on experience

Plus allowances.

37 hours – Monday to Friday

Plus evening and weekend lettings as and when required. (Overtime paid)

The school requires a person to carry out the general maintenance and security of the school site and buildings. We are seeking an enthusiastic committed and conscientious person to join our successful hard working team.

The candidate must have good general handy person skills and be able to undertake manual tasks. S/he will manage and supervise staff, contractors and undertake general repairs. S/he will have experience managing work schedules and maintenance action plans. The candidate should possess a high level of customer care and communication skills with knowledge and experience of health and safety, and the ability to manage the school's cleaning team.

An enhanced Criminal Records Disclosure will be sought from the successful candidate.

Visits to the school are welcome. For more information, please telephone 0118 969 3246 or email [admin@woodley-pri.wokingham.sch.uk](mailto:admin@woodley-pri.wokingham.sch.uk)

Closing date for applications is 3.00 pm Monday 12<sup>th</sup> July.

Interview dates to be confirmed.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



## The Windsor Boys' School

A Specialist School in the Performing Arts

1 Maidenhead Road, Windsor, Berkshire, SL4 5EH

Tel: 01753 716060 Fax: 01753 833186

Email: [windsorboys@rbwm.org](mailto:windsorboys@rbwm.org)

### SCHOOL LIBRARIAN

Term Time Only (37 hours a week, but can be negotiated)

Scale 5, Point 22 - 25, £21,093 - £23,133 pro rota

Required for September 2010, a qualified person to oversee the running of the Library. You will supervise the day to day use of the Library and ensure it is properly equipped, staffed and accessible to staff and students.

The successful candidate will need a strong customer ethos and will be a good team player. Excellent IT skills are essential.

The Windsor Boys' School is committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment.

An enhanced CRB check and satisfactory references are required for this post. CVs will not be accepted in place of an application form.

If you are interested in applying for this position, please access the school's website: [www.wbsweb.org.uk](http://www.wbsweb.org.uk) where further information and application form can be found.

Closing date: Friday 9 July 2010



## HERMITAGE PRIMARY SCHOOL

Hampstead Norreys Road

Hermitage, Berks RG18 9SA

Tel: 01635 200355

e-mail: [office.hermitage@westberks.org](mailto:office.hermitage@westberks.org)

website: [www.hermitage.westberks.org](http://www.hermitage.westberks.org)

Required for SEPT 2010

### EYFS Support Assistant

27.5 hours (8.45am - 3:30pm)

(NNEB, NVQ2/3 or equivalent)

To join a successful and vibrant Foundation Class.

Please contact Mrs Hodges. Application forms and job description available on the school website.

Closing date: Monday 12<sup>th</sup> July

Interviews: 19<sup>th</sup> July

The school is committed to safeguarding and promoting the welfare of children and expects staff and volunteers to share this commitment.

The post is subject to an enhanced CRB check and references.



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Please send details of your name and address, together with a cheque payable to Spike Publications, to PO Box 7627, Hungerford, Berkshire RG17 9YS.





## Brookfields

### Specialist SEN School

Sage Road | Tilehurst | Reading | RG31 6SW  
Email: office.brookfields@westberks.org

Brookfields Special School caters for 188 pupils aged 2 to 19 with moderate, severe and complex learning difficulties. There is a large number of pupils with autism as well as an increasing number of pupils with profound and multiple learning difficulties. The school has a specialist Sensory Resource on site as well as Autism & Behaviour Support Services. The following roles represent exciting opportunities to join a school that is 'Outstanding' in all areas (Ofsted 2007).

**Required for September 2010:**

## Autism Support Worker

**Actual salary: £14,473-£16,815 pa | 28 hours per week**  
**Permanent post | 52 weeks a year contract**

NVQ Level 3 or equivalent, with a knowledge and understanding of Autism, you will work within the Autism and Behavioural Support Service supporting pupils, parents and carers, sometimes out of school hours. Availability during school holidays is essential as is the ability to drive. If you have motivation and initiative, as well as the desire to be part of a very successful, supportive and friendly team, then this could be the post for you.

## Communication Support Worker

**Actual salary: £7,107-£8,686 pa | 3 days per week**  
**8.45am-3.30pm/ 4.30pm | Term time only**

This exciting and varied role will include making and providing the resources, which the pupils need for effective communication, as well as supporting them in class. If you have a passion for working as part of a team and for communication, this is the role for you. The communication resources range from low-tech to high-tech. Working closely with the Speech & Language Therapy team across the school, you will develop your skills in the use of Alternative and Augmentative Communication across a range of settings.

We are looking for individuals with an interest in SEN who are able to contribute to the school's continuing improvement.

**Visits to the school are welcomed. To arrange a visit or to receive an application pack, please telephone the school on 0118 9421382.**

**Closing date: 4pm on Friday, 2nd July 2010.**  
Interview dates: w/c Monday, 12th July 2010.

The school is committed to the safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We are committed to securing genuine equality of opportunity in all aspects of our activities as an employer and education provider.



## THEALE PRIMARY ASD RESOURCE



Theale C of E Primary School  
Church Street, Theale, Berkshire. RG7 5BZ  
Tel: 0118 9302239  
E-mail: office.theale@westberks.org

## ASD Resource Learning Support Assistants

**(SALARY Band B, £12787-£14733 pro-rata, 10 + hours per week)**

Are you a caring, infinitely patient, flexible team player with the necessary skills, energy levels and drive to work with children?

The role would involve working with Resource pupils across the school. Experience not essential, full training given. Full-time and part-time hours possible.

Please telephone or e-mail the school for an application form.

**Closing date: Monday 12<sup>th</sup> July**

**Interviews: Monday, 19<sup>th</sup> July**

*This school is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An enhanced Criminal Records Disclosure will be sought from the successful candidate.*



## ST. CUTHBERT'S CP SCHOOL

Bagshot Rd  
Englefield Green  
Egham, Surrey TW20 0RY  
Tel 01784 434128  
www.stcuthberts.surrey.sch.uk

## Special Needs Assistant

**From September 2010**

St Cuthbert's is a friendly high achieving school.

**We are seeking 2 Special Needs Assistant posts:**  
**19 hours per week**  
**10 hours per week**

**Both positions are term time only.**

A job profile and application form are available from the school office. Please contact us on 01784 434128.

**CLOSING DATE: Thursday 6<sup>th</sup> July 2010**  
**INTERVIEW DATE: Tuesday 13<sup>th</sup> July 2010**

Visits to our school are welcome.



*St Cuthbert's is committed to safeguarding and promoting the welfare of children.*



Please mention  
**GREEN SHEETS**

**when applying for vacancies**



## Westwood Farm Infant School

Fullbrook Crescent, Tilehurst, Reading RG31 6RY  
0118 9426113 | office.wfi@westberks.org

**PART TIME (8.30am – 4.00pm)**

### TEACHING ASSISTANT

**IN THE HEARING IMPAIRED RESOURCE BASE (HIRB)**

**SALARY RANGE: BAND D**

**REQUIRED FROM: 1<sup>st</sup> September 2010**

We are looking to appoint a part-time, Level 3 (NNEB equivalent) Teaching Assistant to work with the Hearing Impaired children at our friendly school. You would be required to work one day a week from 8.30am – 4.00pm (7.5 hours/week)

Both Westwood Farm infant and junior schools have a designated unit for children with severe to profound hearing losses. The Junior HIR is a ten place resource and the Infant a five place resource. The teachers are all qualified and very experienced Teachers of the Deaf.

**Do you have:**

- Imagination
- Reliability
- Good communication skills with children
- At least 3 years' experience of working with children with hearing impairment or relevant SEN
- Literacy and mathematical skills
- The ability to be flexible
- NNEB/NVQ3 in Child Care, or are you working towards it
- Team working skills
- Qualifications for working with hearing impaired children.
- Patience
- Enthusiasm

**We can offer you:**

- ✓ Happy, motivated children
- ✓ A pleasant working environment
- ✓ Opportunities for professional development and training
- ✓ A great team of people to work with.

For further information, job description and application form, please contact Mrs. Sue Deacon (Headteacher) on the above telephone number, or email the school office.

*Westwood Farm Infant School and West Berkshire Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. The successful candidate will be subject to an enhanced Criminal Records Bureau check along with other relevant employment checks.*

**Closing date: Monday 5<sup>th</sup> July 2010**

**Interviews to be held on Tuesday 13<sup>th</sup> July 2010**



Please mention  
**GREEN SHEETS**

**when applying for vacancies**



## FRANCIS BAILY PRIMARY SCHOOL

Skillman Drive, Thatcham RG19 4GG  
Tel: 01635 862188

### Learning Support Assistant

Required

**September**

We are looking for a responsible person to support a child with special educational needs, and possibly undertake general classroom duties.

A good standard of literacy and numeracy along with the ability to liaise with the class teacher and other members of the teaching team, and a sense of humour, is necessary! This would be a part-time role, hours to be confirmed.

**Pay Scale B or C SCP 7-15 (pro-rata)**

*(Band depending on experience)*

£12,787 - £16,054 full time equivalent

Application forms and information are available on the school's website: [www.fbaily.westberks.org](http://www.fbaily.westberks.org) If you have any questions, please phone the school or email: [office.fbaily@westberks.org](mailto:office.fbaily@westberks.org)

*The school is committed to safeguarding and promoting the welfare of children. Offers of employment are subject to an enhanced CRB disclosure.*

Closing date: **12 July 2010**

Interviews: **16 July 2010**



### Sulhamstead and Ufton Nerve C.E. (A) Primary School

Church Lane, Ufton Nerve,  
Reading RG7 4HH

Telephone: 0118 9832223

E-mail: [office.sun@westberks.org](mailto:office.sun@westberks.org)

Headteacher: Mrs Beverley Williams

**Required for September 2010**

We are looking for two experienced, enthusiastic and committed Teaching Assistants to join our well established staff team.

### LEVEL 3 TEACHING ASSISTANT (KS2 LITERACY)

**Minimum NVQ Level 3 (or working towards)**

**Salary Band D**

**Mornings only, 17½ hours per week**

### LEVEL 2 TEACHING ASSISTANT

**Minimum NVQ Level 2 (or working towards)**

**Salary Band C**

**30 hours per week, to support children with special needs  
in our KS1 class**

If you are looking for a rewarding position in a school with a caring ethos and supportive staff, please contact us by email or phone. Visits to the school are welcomed and encouraged.

**Closing date: Thursday 1<sup>st</sup> July 2010**

*The school is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to undertake an enhanced CRB check.*





## Calcot Infant School and Nursery

Curtis Road, Calcot, Reading, Berkshire RG31 4XG

Telephone/Fax: 0118 9418189 • e-mail: office.calcotinf@westberks.org

Headteacher: Mrs Janet Jarvis

### TEACHING ASSISTANT

Required for September 2010 for 20 hours a week, term time only

Hours: 8.50am – 12.50pm, Monday to Friday

We are looking for a teaching assistant to work in our Nursery/FS1 class. We would expect you to have experience of working with young children, effective communication skills, and to be able to work as part of a team.

### LUNCHTIME SUPERVISOR

Required for September 2010, term time only

Hours: 11.50am – 1.30pm, Monday to Friday

We wish to appoint a Lunchtime Supervisor to lead our lunchtime team. We are looking for someone who:

- \* Has experience of working with children from 4-7 years of age.
- \* Is able to ensure the safety and well being of all pupils in the lunchtime period.
- \* Has good communication skills
- \* Can work as part of a team.

For further details and application pack, please contact the school office by telephone (0118 9418189) or by email (office.calcotinf@westberks.org)

Closing date : 8<sup>th</sup> July

*The school is committed to safeguarding and promoting the welfare of all children. Any appointment will be subject to a fully enhanced CRB check.*



## St Mary's Catholic Primary School



By Faith and Love

### SCHOOL MEALS SUPERVISORY ASSISTANT

10 hours per week, term time only

(Commencing September 2010)

£3,688 - £3,798 per annum inclusive

REF: SCH/514 SR

An SMSA is required to start in September 2010, working Monday to Friday. Duties include the supervision of pupils during the lunch period.

Interviews will take place during the week commencing Monday 19 July 2010.

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced CRB check will be carried out before any appointments.*

Application forms and further details are available at [www.schoolsrecruitment.dcsf.gov.uk/hillingdoncouncil](http://www.schoolsrecruitment.dcsf.gov.uk/hillingdoncouncil) Should you wish to receive by post, please telephone **01895 250423** (24 hour service) quoting the reference number **SCH/514 SR**. CVs will not be accepted. Completed application forms should be returned to the Headteacher, Miss A Shevlin, St. Mary's Catholic Primary School, Rockingham Close, Uxbridge, Middlesex UB8 2UA. Telephone 01895 232814. Email: [stmarys@hillingdongrid.org](mailto:stmarys@hillingdongrid.org)

**CLOSING DATE – NOON ON FRIDAY 10 JULY 2010**



## HOLYPORT MANOR SCHOOL

Holyport Manor School is a residential special school for up to 150 pupils (24 residents) with an increasing severity of diverse learning difficulties, aged 2-19 yrs. In September, the school will relocate to new, purpose built accommodation, it will be known as **MANOR GREEN SCHOOL**

The new school is set within its own grounds, with extensive facilities, a spacious and full service 24 bed residential provision. All pupils have moderate, severe or profound learning difficulties and many have additional needs.

The following **RESIDENCE** posts are now available for September 2010:

### Team Leader

Scale MG8 point 1 - 5: £14.47-£16.15 per hour

+ SEN 1 Allowance

Split shifts over a 7 day period with Sleep-ins during term-time

Straight shifts in holidays and weekends

### Assistant Team Leader

Scale 6 point 26 - 28: £12.38-£13.21 + SEN 1 Allowance

Split shifts over a 7 day period with Sleep-ins during term-time

Straight shifts in holidays and weekends

Successful candidates for the above roles will be expected to demonstrate commitment to a team based philosophy, have natural enthusiasm and the ability to work in a demanding, challenging and innovative organisation.

We particularly require interest from people with experience of working with children with special needs.

**THE ACE CLUB** is a school activity club that runs every Wednesday afternoon and all day Saturday in term time as well as on two days each week during the school holidays. In the future, there may be an opportunity to extend the hours and/or days during which the club operates.

The following ACE Club posts are now available:

### ACE Club Manager

Scale 5, point 22: £14.94 per hour

(Inc SEN and holiday allowance) • Initially 671 hours pa

We are looking for an experienced and creative person to take responsibility for managing all aspects of the club. Applicants should be qualified to a minimum of NVQ Level 3 or equivalent in play work, early years, youth work, teaching or social care; have experience of managing an activity club or play provision, and possess the skills and enthusiasm to lead and support a team of committed workers in providing high-quality, child-centred play opportunities.

### Senior Playworker

Scale 4, point 18: £13.16 per hour

(Inc SEN and holiday allowance) • Initially 635 hours pa

We are looking for a senior playworker to support and deputise for the ACE Club Manager as required. Applicants should be qualified to a minimum of NVQ Level 3 or equivalent in play, early years, youth work, teaching or social care; have experience of planning and organising play activities, and be able to lead a team of workers.

**All staff will receive an induction, as well as specific child-centred training.**

**For further details, an application form, or to speak to someone about any of the above posts, please contact the school.**

**Closing date for applications for all posts: 10am Monday, 12 July 2010**

**Interviews will be held week commencing 19 July 2010**

*RBWM has a responsibility for, and is committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm. These posts are subject to an Enhanced CRB.*

### HOLYPORT MANOR SCHOOL

Ascot Road, Holyport, Berkshire SL6 3LE

Tel: 01628 623196 • Fax: 01628 623608

Email: [holyportmanor@rbwm.org](mailto:holyportmanor@rbwm.org)

[www.holyportmanorschool.rbwm.org](http://www.holyportmanorschool.rbwm.org)



THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD