



GREEN SHEETS

www.schoolvacancies.co.uk

WEEK BEGINNING
FEBRUARY 8 2010

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NAHT elects Russell Hobby as general secretary designate

Russell Hobby, an assistant director with consulting firm Hay Group, is to be the National Association of Head Teachers' (NAHT) general secretary from September. He will take over the job from Mick Brookes.

Hobby has two children in state primary school, and himself attended a state secondary school before going on to Oxford, where he gained a first-class honours degree.

The NAHT says he will be a tough negotiator on behalf of school leaders, who he sees as continuing to play a vital role in developing the future high standards and creativity of children and schools.

Hobby has worked with a number of education institutions including the National College and the General Teaching Council. He says: 'School leaders hold themselves accountable for high standards. They deserve a system that frees them to achieve those standards, based on what they

know is right for their school. They deserve fair and meaningful measures of success.

'It is this sort of leadership that breaks down barriers and changes lives. It is this sort of leadership that NAHT fights for, and which I'm proud to be joining NAHT to fight for.'

Appointment to School Teachers' Review Body

Retired primary headteacher Jill Pullen has been appointed to the School Teachers' Review Body (STRB).

Making the announcement, Secretary of State for Children, Schools and Families Ed Balls said:

'Her considerable knowledge, experience and expertise of schools, including school leadership and the training and development of teachers, will add real value to the important work of the STRB in the coming years.'

PLEASE DISPLAY GREENSHEETS IN YOUR STAFF ROOM

Please display Greensheets prominently for your staff. It is a valuable career development resource.

It may be appropriate to display the non-teaching supplement somewhere accessible to parents and visitors, who may be seeking term time work (e.g. your public notice board).

The deadline for advertisement copy is 3pm on Thursday. Advertisements will be placed in the next available issue following receipt unless they are clearly marked with an intended publication date.

Greensheets is delivered by second class post to arrive in schools between Monday and Wednesday.

The website is updated weekly on Monday, and e-mail subscribers and schools that opt to receive a printable version by e-mail receive their mailings on Monday.



Further information from:

SPIKE Publications

PO Box 7627, Hungerford, Berkshire RG17 9YS

Tel: 01488 658762 Fax: 01488 657890

enquiries@spikepublications.co.uk

www.schoolvacancies.co.uk

Outstanding Headteacher required for our vibrant community school



Whitegrove Primary School
Westmorland Drive
Warfield
Bracknell
Berkshire RG42 3QS



Headteacher

Group 3 L18 – L24 (NoR 435)
£56,681 - £65,495 per annum
Required from September 2010

Due to the retirement of our founding headteacher, we wish to appoint an inspirational professional to lead our 21st century school.

What we can offer:

- a positive and caring ethos with children at the heart of all we do
- enthusiastic and well-motivated children, fully involved in all aspects of school life
- a talented, lively and innovative team and Governing Body
- a modern, well-equipped, purpose built school.

Qualities we are looking for:

- a passion for leading learning and nurturing children
- inspirational and collaborative leadership and management skills
- excellent communication skills and sensitivity towards others
- high visibility within the school community
- exceptional teaching skills.

We encourage you to visit our school. Please contact Sue Smith on 01344 861020. For an information pack please contact Sarah Hunter on 01344 354058 or email sarah.hunter@bracknell-forest.gov.uk

Closing date: noon on Tuesday 2 March 2010

Short-listing date: 8 March 2010

Interview dates: 15 and 16 March 2010

Whitegrove Primary School is committed to safeguarding children and vulnerable adults. Appointment to this post will be subject to an enhanced Criminal Records Bureau disclosure.



PRIMARY EDUCATION including Nursery

HEADSHIPS

See boxed advertisements on this page (Whitegrove Primary School – Bracknell Forest; The Ambleside Centre – Wokingham)

OTHER POSTS

INDEPENDENT

See advertisement on page 6 (St Edward's School – Head of Maths)

OXFORDSHIRE

See advertisement on page 5 (Kidmore End Primary School – FS/KS1)

READING

See advertisements on page 3 (Redlands Primary School – KS2), and page 5 (Caversham Park Primary School – Foundation Stage)

WEST BERKSHIRE

See advertisements on page 3 (Falkland Primary School – KS2; Bradfield Primary School – KS2), and page 4 (Brightwalton Primary School – 0.4 KS1; Francis Baily Primary School – Year 3/4)

WOKINGHAM BOROUGH COUNCIL

The Ambleside Centre

Woodley, Reading RG5 4JJ
www.amblesidecentre.co.uk



Head of Centre

Leadership Scale: L13 - L19

Headteacher terms and conditions • All year round

Start date: September 2010

The Ambleside Centre in Woodley (Wokingham) is a learning community that offers a seamless service of high quality care, learning and development and support for children 0-5 years, their families, and for practitioners who work with them.

We celebrate diversity and work collaboratively with families and professionals. We are one team that has at its heart the well being and best outcomes for children, families, and staff.

This is a flagship centre that has been consistently outstanding. Due to the retirement of our valued Head of Centre, we are looking for an experienced and dynamic early years leader. You will maintain a high standard of integrated provision, continue to drive forward new initiatives that benefit the local community and work collaboratively with all stakeholders in further developing the centre's vision.

All applicants must be of QTS & NPQH or NPOICL status.

The successful applicant will become the head teacher of our maintained nursery school (extended day and year) with a resource for the hearing impaired. You will also have responsibility for our full day-care provision for children aged 3 months to 3 years and our two children's centres.

The role is challenging, yet highly rewarding and has considerable scope for personal and professional development.

For application details and to arrange a visit, please contact Joanne Weller or Alison Gee on 0118 377 6444, or email office@amblesidecentre.co.uk

Closing date: 19 February 2010 • Shortlisting: 22 February 2010

Interview dates: 2 & 3 March 2010

Ambleside and the local authority are committed to safeguarding and promoting the welfare of children and expect all staff to share this commitment. An enhanced criminal records bureau check is required for this post.

Wokingham is an equal opportunities employer.



SureStart



Please mention
**GREEN
SHEETS**

when applying for vacancies

WINDSOR & MAIDENHEAD

See advertisement on page 4 (Hilltop First School and Foundation Stage – Year 3/4; Alexander First School – KS1)

INDEPENDENT SCHOOLS

See advertisement on page 6 (St Edward's School – Head of Maths)

MIDDLE SCHOOL EDUCATION

See advertisement under Independent Schools (St Edward's School – Head of Maths)

MISCELLANEOUS

See advertisement on page 6 (Cranbury College – Teachers, Special Education)

SECONDARY EDUCATION

See advertisement on page 6 (Cranbury College – Teachers, Special Education)

SPECIAL EDUCATION

See advertisement on page 6 (Cranbury College – Teachers)



Falkland Primary School

Andover Road, Newbury, RG14 6NU

KS2 TEACHER

Maternity cover for 3 terms

Start date April 2010

We are looking for an enthusiastic and highly motivated teacher to join our professional, hardworking and friendly team. You will share our vision of the school as a 'caring, learning community for all'. In return, we offer the opportunity to gain experience in a successful school which is proud of its creative and balanced curriculum.

For further information, an application pack or to arrange a visit, please contact **01635 44949** or **chawkins12@westberks.org**

Closing date: 4pm Monday 22nd February.

We follow strict and rigorous procedures for safeguarding and promoting the welfare of our children.

Criminal Records Bureau (CRB) checks will be carried out before appointment.

REDLANDS PRIMARY SCHOOL

Lydford Road, Reading, RG1 5QH
Tel: 0118 901 5527 • Fax: 0118 901 5528
Email: admin.redlands@reading.gov.uk
www.redlandsschool.co.uk



2x Maternity Covers KS2

MPS/UPS

- 1 x full-time, starting Summer Term 2010
- 1 x part-time 0.4, starting Autumn Term 2010

Redlands is a multicultural, vibrant and successful school. The school has been described by Ofsted as 'providing outstanding personal development and well being for all' (March 2008).

We can offer:

- a friendly, supportive and professional team
- a strong commitment to raising standards
- excellent opportunities for professional development
- welcoming and hardworking children
- strong support from parents, governors and the community.

We are looking for someone who has:

- a good understanding of KS2 requirements
- high expectations and a desire to develop the full potential of each child
- energy, creativity and enthusiasm.

Applicants are warmly invited to visit the school to meet the staff and children.

Please apply for an application form by email to admin.redlands@reading.gov.uk.

Closing date: Thursday, 25 February 2010

Interviews: 4 or 5 March 2010

This school is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An Enhanced Criminal Records Disclosure will be sought from the successful candidates.

Equal opportunities for all.
Reading
UNIVERSITY COLLEGE

West Berkshire

Bradfield CE (VA) Primary School

Cock Lane, Southend Bradfield
Reading, Berkshire RG7 6HR
Headteacher: Mr A How
Tel: 0118-9744304
Office: bradfield@westberks.org
NOR: 169



Bradfield CE Primary is a popular, successful Church school, with a strong ethos and an underpinning Christian foundation. It is currently undergoing exciting development. We are committed to the education of the whole child and emphasise personal development as well as academic knowledge.

KS2 TEACHER for April 2010:

Applications are invited for a part-time (0.8) teacher for the Summer Term.

KS2 TEACHER for September 2010:

Applications are invited for a full-time, permanent teacher to join a supportive team. The post will be particularly suited to a newly qualified teacher who will be given good opportunities for career development. The successful candidate will subscribe to the school's values and ethos.

Further details and application forms for these posts are available from the school.

Closing date: 19th February 2010

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Teacher

Maternity cover initially for the Summer Term 2010 for a Year 3/4 class
(Part-time considered and also experience in other age groups will also be considered)

We are looking for a motivated and hard-working person to join the friendly team at our "outstanding" school

"The school is outstanding. It is a highly harmonious community that is much praised and appreciated by parents" (Ofsted, March 2007)

We can offer you:

- ⊙ Bubbly, energetic children who are keen to learn in a happy, caring environment where there is a genuine commitment to Every Child Matters
- ⊙ A strong team ethos with committed, friendly and supportive staff
- ⊙ A whole school commitment to "Aiming High" in every aspect of school life
- ⊙ A different challenge every day!

You will need to be:

- ⊙ A flexible and committed team player
- ⊙ An energetic and enthusiastic role model with a passion for teaching and learning
- ⊙ Committed to enabling students to achieve as highly as possible
- ⊙ Able to provide exciting and inspiring learning experiences for every child in your care
- ⊙ Have a good sense of humour.

You can find out more by downloading our full OfSTED report, but why not see the real school in action and arrange to visit us.

Applications from NQTs will be considered. QTS essential.

Please contact the school on 01753 863502 for an application form.

The closing date for completed applications is 3pm Friday 19th February 2010.

Interviews will take place during week beginning Monday 22nd February 2010.

Hilltop is committed to safeguarding children and young people and for ensuring that they are protected from harm. The successful applicant will be required to undertake an enhanced CRB check. We are an equal opportunities employer.



**Hilltop First School
and Foundation Stage**

Clewer Hill Road,
Windsor, SL4 4DW
Headteacher: Mrs Liz Clark
Tel: 01753 863502
Fax: 01753 859410
Email: hilltop@rbwm.org



THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD

ALEXANDER FIRST SCHOOL

KENNEALLY, OAKLEY GREEN, WINDSOR

TELEPHONE NO: 01753 852894

EMAIL alexander@rbwm.org



KS1 TEACHER (MAIN SCALE)

**FULL TIME MATERNITY COVER
FOR OUR YEAR 1/2 CLASS**

REQUIRED FOR SUMMER TERM 2010 ONLY

We are a small friendly and welcoming school.

Graded good in last OFSTED inspection.

**Applications are invited from newly qualified
and experienced teachers.**

Visits to the school welcomed and encouraged.

**Please email or telephone the school for an
application pack.**

Closing date midday 4th March 2010

Interviews 12th March 2010

Brightwalton CE (Aided) Primary School

0.4 Key Stage 1 Teacher

required for Summer Term only

We require a well-motivated and enthusiastic teacher to work two days per week to complete a job share in our Year 1/2 class.

Brightwalton is a friendly, caring school, with delightful children and a supportive team of teachers.

Visits to the school are welcome.

Please telephone the school for further information on 01488 638337

or email: Office.brightwalton@westberks.org

Closing date: Wednesday 24th February 2010

Brightwalton CE (Aided) Primary School

Common Lane

Brightwalton

Newbury

RG20 7BN

*The School is committed to safeguarding our pupils.
All appointments are dependent upon enhanced CRB clearance.*



FRANCIS BAILY PRIMARY SCHOOL

Skillman Drive, Thatcham, Berkshire RG19 4GG

Tel: 01635 862188

Email: office.fbaily@westberks.org

Headteacher: Mrs Barbara Hunter

Number on Roll: 525 - Group 4



Maternity Cover

Full Time 3/4 Teacher with possible Acting Team Leader Role

Required from 1 June 2010

Francis Baily is a large, friendly school and we are looking for an enthusiastic and organised teacher to join our supportive and hard-working Lower KS2 team.

The position would be a suitable secondment for a teacher interested in taking over Team Leader responsibilities.

The school provides good CPD with a high level of shared planning. The ability to contribute to the development of both the team and the school will be an essential quality of the ideal candidate.

The school is committed to safeguarding and promoting the welfare of children. Offers of employment are subject to an enhanced CRB disclosure.

Visits to the school are welcomed.

Application forms and information are available from the school office or website www.fbaily.westberks.org

Closing date: **12.00 noon 1 March 2010**

Interviews: **Tuesday 23 March 2010**



KS1 Teacher



Required for Summer term only (from 19th April 2010)

St. Luke's is a happy and caring primary school with a very welcoming atmosphere, strongly committed to raising standards in all areas.

We are looking for a teacher who:

- is an outstanding classroom practitioner who genuinely believes in challenging every child to be the best that they can be
- has the ability to work effectively as part of a caring committed team
- enjoys enriching the curriculum through a creative topic based approach to learning
- has the willingness to become involved in the overall life and development of the school.

Visits to the school most welcome.

Application forms and further details can be obtained from the school office at the address below.

Closing date: Wednesday, 24 February 2010

RBWM has a responsibility for, and is committed to safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm. This post is subject to an enhanced CRB.

St Luke's Primary School

Cookham Road, Maidenhead • T: 01628 621600 • E: st-lukes@rbwm.org

THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD

CAVERSHAM PARK PRIMARY SCHOOL

Queensway, Caversham Park Village
Reading RG4 6RP
Tel : 0118 901 5433

e-mail : admin.cavershampark@reading.gov.uk

Headteacher : Miss Gail Ray
NOR 199

We require

FULL TIME FOUNDATION STAGE TEACHER FIXED TERM CONTRACT

(from 19 April 2010 to 31 August 2010)

We are looking for a caring, enthusiastic and committed teacher to lead our Foundation Stage class.

You will need:

- Early Years Foundation Stage teaching experience
- To be an excellent classroom practitioner with high expectations
- To work effectively as part of a team
- To have an excellent understanding of the Early Years curriculum
- To have energy, creativity and a good sense of humour
- To have high expectations for achievement and behaviour.

We can offer:

- A welcoming, caring ethos and supportive staff
- A stimulating learning environment with excellent resources
- Friendly and motivated children.

Visits to the school are very welcome and encouraged.
Please contact our school office as above.

Closing date: Tuesday 23 February 2010

Interviews: Monday 8 March 2010

Application forms available from the school office at above address or can be downloaded or completed on-line at www.reading.gov.uk
Please do not send a CV. For the purposes of Equal Opportunities, we can only accept Reading Borough Council application forms.

*This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.
An Enhanced Criminal Records Disclosure will be sought from the successful candidate.*



KIDMORE END C.E. (Aided) PRIMARY SCHOOL

Chalkhouse Green Road, Kidmore End, Reading RG4 9AU
Tel: 0118 9723149
Email: office.3807@kidmore-end.oxon.sch.uk
www.kidmore-end.oxon.sch.uk



Foundation/Key Stage One Teacher

Required for September 2010

We can offer you:

- A happy, successful school
- Friendly staff who will support you
- Delightful children who are taught in single year groups
- A beautiful rural location only a 15 minute drive from the centre of Reading.

We would expect you to:

- Be passionate about the education of young children
- Have high expectations of work and behaviour
- Be enthusiastic about improving pupils' life chances
- Be committed to Safeguarding children
- Be a good team member
- Be a leader of a curriculum area (unless an NQT).

The successful applicant will work in Foundation Stage for at least the first year. Newly Qualified Teachers are welcome to apply, but preference will be given to those who already have experience working with this age group.

You will find out more about the school on the website, but we recommend that you visit to meet the staff and children and see us in action. Please telephone the school for an application form and job description and to arrange a visit.

Closing date for applications is Thursday 25th February, noon.

Interviews will be held on Friday 12th March.



Please mention
**GREEN
SHEETS**

when applying for vacancies

INDEPENDENT SCHOOLS

See advertisement below (St Edward's School – Head of Maths)

SPECIAL EDUCATION

See advertisement on right (Cranbury College – Teachers)



ST EDWARD'S SCHOOL

64 TILEHURST ROAD
READING RG30 2JH
Tel: 0118 957 4342
Email: admin@stedwards.org.uk
Web Site: www.stedwards.org.uk

FULL TIME HEAD OF MATHEMATICS REQUIRED

From September 2010

An **experienced**, qualified teacher to lead the Mathematics Department in this successful and friendly, all-boys independent day school. Duties will include teaching mathematics from Year 3 to Year 8 and acting as a Year 7 Tutor.

Please contact the school office for an application pack on 0118 957 4342 or email admin@stedwards.org.uk

Closing date: 12th February 2010
Interviews: 26th February 2010

St Edward's School is committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

DIRECTORATE OF EDUCATION & CHILDREN'S SERVICES

CRANBURY COLLEGE, CRANBURY ROAD, READING

Teachers

Hourly paid based on experience

Ref: EDC1182

Are you looking for a challenge? Do you have the skills to provide creative and engaging teaching for young people who are facing emotional, social and behavioural challenges?

We are recruiting qualified, GTC registered teachers to work individually with children in their homes, community centres or Cranbury College. You may also work with small groups of pupils in the college.

Do you want to find out more?

You are invited to a meeting at Cranbury College on **Wednesday, 10th February 2010 at 4.00pm**

For more information, please contact **Pauline White** on **0118 937 6847**

Applications to be submitted following visits to the college.

To apply...

Application forms can be downloaded or completed online at **www.reading.gov.uk**.

Alternatively, email: **recruitment@reading.gov.uk** quoting the reference number or call **0118 939 0039** (24 hour answerphone). Please do not send a CV. For the purposes of equal opportunities, we can only accept Reading Borough Council application forms.

An Enhanced Criminal Records Disclosure will be sought from the successful candidates.

An extensive range of benefits is on offer, visit www.reading.gov.uk to find out more.

Equal opportunities for all.
Positive about disability.



Reading
BOROUGH COUNCIL

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If you do not have e-mail or internet access, you can subscribe to the paper version for a small fee which covers mailing costs. Subscriptions cost £10 for 12 issues.

Overseas: £12 for 12 issues.

Non-teaching posts only (delivered within the UK): £5 for 12 issues.

For a postal subscription, send details of your name and address, together with a cheque payable to Spike Publications, to PO Box 7627, Hungerford, Berkshire RG17 9YS.





GREEN SHEETS

non-teaching vacancies

WEEK BEGINNING **FEBRUARY 8 2010**

Priory School

Orchard Avenue, Slough, Berkshire SL1 6HE
Tel: 01628 600300 Fax: 01628 666917
Email: info@prioryschool.com
www.prioryschool.com
Headteacher: Mrs J Laver



Priory School – A National School of Creativity

Full Time School Business Manager

Salary Grade H-I Point 37-49 (£30,851 - £41,616)

Priory School is a very large primary school with over 700 pupils. It is also a Creative Partnerships National School of Creativity. We have developed a highly successful Creative Learning Curriculum and staff and pupils demonstrate high levels of achievement and creative thinking. The school also has two Resource Units, one for children with Physical, Medical and Sensory difficulties (38 places) and another for children with Social, Emotional and Behaviour Difficulties (12 places).

We are looking to appoint an innovative, pro-active and visionary School Business Manager who will:

- Give strategic direction and leadership to all aspects of the school budget, finance and related business administration.
- Be a key member of the Senior Leadership Team.
- Have school experience, ideally in a Foundation School setting, and have a School Business Manager specific qualification and experience of FMSIS and SIMS.
- Be competent in leading and managing a team.

Application packs can be requested from the school office. Completed forms should be sent for the attention of the Headteacher, together with a covering letter and the names and addresses of two referees. A high level of written and spoken English is essential.

Closing date for applications is 26th February 2010

Interviews week commencing 1st March 2010

Visits very welcome.

Tel: 01628 600300

Email: info@prioryschool.com

This post is subject to an Enhanced Disclosure by the Criminal Records Bureau. Priory School is committed to safeguarding and promoting the welfare of children and expects all its staff and volunteers to share this commitment.

www.prioryschool.com

BEAUFORT CP SCHOOL



Kirkland Avenue, Goldsworth Park
Woking, Surrey GU21 3RG
01483 474986
Email: office@beaufort.surrey.sch.uk

PREMISES OFFICER

36 hrs p.w. 52 weeks p.a.

*Salary Scale to a maximum of £17,544 p.a.
dependent upon qualifications and experience.*

*Scale will be reviewed at the end of one year's
satisfactory probationary period*

Beaufort CP School is located in Goldsworth Park, Woking
It has extensive grounds and is located in two modern buildings

Do you have initiative? Can you work unsupervised? Can you fix it – do you have DIY skills? Are you an enthusiastic team player? Can you drive?

If this sounds like you, Beaufort Community Primary School has a vacancy for a Premises Officer, due to the retirement of our current post-holder. The successful candidate will need to take up their post on Monday, 7th June 2010, and will take up residency in the three bedroom bungalow in the school grounds on that day, at a subsidised occupation charge,

The closing date for applications is Friday, 5th March, 2010,
with interviews being held on Monday, 29th March
and the appointment will be made before the end of March 2010.

Please contact the school office either by post or email, using the above details.

Beaufort Community Primary School is committed to the protection and safety of its pupils and all staff are subject to satisfactory Enhanced CRB clearance and references before commencing employment.



ADMINISTRATION

See advertisement on this page (Priory School – Business Manager)

CARETAKING & CLEANING

See advertisement on this page (Beaufort School – Premises Officer)

EARLY YEARS PRACTITIONERS

See advertisement on page 2 (Hungerford Nursery School Centre for Children and Families – NVQ 3/NNEB)

MISCELLANEOUS

See advertisements on page 2 (St Luke's and Ellington Primary Schools Extended Schools Cluster – Parent Support Adviser; Woodley Cluster – Extended Services Cluster Co-ordinator), and page 3 (Highwood Primary School – ICT Technician; Crocodile After School Club – Play Worker Manager)

SUPPORT STAFF

See advertisements on page 3 (Western House Primary School – LSA for SEN pupil; Highwood Primary School – ICT Technician)

PLEASE DISPLAY ON YOUR NOTICE BOARD

Parent Support Adviser and Extended Schools officer

Scale 6, point 26, £23,582 pa, pro rata
Actual salary £12,000 pa

Part-time, 18.5 hours per week
(this is not a school hours position)
Term-time only plus two weeks
To start as soon as possible
Fixed-term until 31 August 2011

The extended schools cluster of St. Luke's CE Primary School and Ellington Primary School is recruiting a Parent Support Adviser/Extended Schools officer to work across both schools.

The PSA role will involve working in partnership with parents and carers of children and young people with early signs of social, emotional, health or behaviour issues to identify the most effective ways of delivering early intervention and preventative support to them.

The Extended Services role will involve organising activities and workshops for both schools, applying for grants and managing a budget.

To fulfil this important and exciting new role, you will need to have excellent 'people' skills, be a good communicator and have a proactive and flexible approach. Experience of supporting individuals and groups is essential, as is a sound understanding of the challenges facing families and schools. Ideally, you will have experience from within the education, social services, welfare or voluntary sectors.

For further details and application pack please contact Marcia Georghiou at Ellington Primary School on 01628 621741 or email ellington@rbwm.org

Closing date: Monday, 22 February 2010

Interview date: 1 March 2010

St. Luke's CE Primary School and Ellington Primary School have a commitment to safeguard and promote the welfare of children and young people and expects all staff to share this commitment.

This post requires an Enhanced CRB check.

To find out more about current vacancies and our schools visit: www.tver.co.uk

St Luke's Primary School

Cookham Road,
Maidenhead SL6 7EG
Tel: 01628 621600
Email: st-lukes@rbwm.org
Headteacher: Mrs Pat Burke

Ellington Primary School

Cookham Road,
Maidenhead SL6 7JA
Tel: 01628 621741
Email: ellington@rbwm.org
Headteacher: Mrs Rehana Juna

THE ROYAL BOROUGH OF WINDSOR & MAIDENHEAD

ADMINISTRATION

See advertisement on cover page (Priory School – Business Manager)

CARETAKING & CLEANING

See advertisement on cover page (Beaufort School – Premises Officer)

EARLY YEARS PRACTITIONERS

West Berkshire

HUNGERFORD NURSERY SCHOOL CENTRE FOR CHILDREN AND FAMILIES

NURSERY NURSE – Grade D, NVQ3/NNEB, 52 weeks, Fixed term contract for 1 year.

Self motivated, team player, caring, fascinated by learning, partnership with parents, interest in developing language with children who need extra help. Job sharing of holiday/breakfast clubs.

For Information and for an application form, please contact 01488 682628 or email office.hungerfordnur@westberks.org

Closing date: Monday February 15, 2010

Interviews: February 26, 2010.

Full commitment to safeguarding and promoting the welfare of children and young people. Enhanced Criminal Records Disclosure will be sought.

WOODLEY CLUSTER, WOKINGHAM EXTENDED SERVICES CLUSTER CO-ORDINATOR

**Fixed term post for 1 year initially, subject to further funding
15 hours per week, term-time only
Grade 5, SCP 22: £10.06 per hour**

This is a new post, working on behalf of Woodley schools. Working closely with school staff and the Extended Services Development Manager, you will be building relationships with a variety of local groups and collating and communicating information to the Cluster schools about the range of services available to children and families in the area.

We are looking for a confident, creative, positive person with strong interpersonal skills, an ability to establish good working relationships with Headteachers and staff in schools and other organisations, and good communication and organisational skills.

You will be involved in partnership working, developing knowledge of the community, and devising creative ways to enable and encourage families to access services.

For an **application pack**, please contact: The Office at Beechwood Primary School: 0118 969 5976 or e-mail Admin@beechwood.wokingham.sch.uk

For an **informal discussion** about the role, please contact: Anthea Neads, Extended Services Development Manager: 07824 835 796 or e-mail anthea.neads@wokingham.gov.uk

The schools and Wokingham Borough Council are committed to safeguarding and promoting the welfare of children. Successful applicants will be required to undertake an Enhanced CRB Disclosure.

**Closing date for applications: Friday 5th March 2010
Interviews will be held on Thursday 16th March 2010**



Please mention
GREEN SHEETS


when applying for vacancies

MISCELLANEOUS

See advertisements on page 2 (St Luke's and Ellington Primary Schools Extended Schools Cluster – Parent Support Adviser; Woodley Cluster – Extended Services Cluster Co-ordinator), and this page (Highwood Primary School – ICT Technician; Crocodile After School Club – Play Worker Manager)

SUPPORT STAFF

See advertisements on this page (Western House Primary School – LSA for SEN pupil; Highwood Primary School – ICT Technician)



Highwood Primary School
Fairwater Drive, Woodley,
READING, Berkshire RG5 3JE
Tel: 0118 926 5493 Email: finance@highwood.wokingham.sch.uk

ICT Technician

Grade 4 • 15 hours a week • Starting salary £5,714.77

The Governing Body and Headteacher wish to appoint a highly skilled and well organised ICT Technician to join their friendly and hard-working team. The school has undergone significant refurbishment over the last 12 months including a new Media Suite with Thin Client PCs and a wireless network across the school.

We are seeking a technician to work for 15 hours a week during term-time to support our staff and pupils' use of ICT. The successful ICT Technician will be responsible for providing technical support and implementing procedures, in line with the school's ICT Policy. Responsibilities will also include the further development and administration of the school's website, and support for the provision of curriculum content on the school's V.L.E. With a number of years' experience of ICT support, you will have excellent communication skills, and knowledge and experience of the following:


- Windows XP/2003/2008 (including Active Directory and Account Mgmt)
- Exchange Server 2003 ■ Office 2003 2008


Also experience of building workstations and supporting desktop PCs, laptops and other network peripherals, within both LAN and wireless server environments. You will have worked in a school environment in the past, be efficient, well organised and an excellent communicator.

To find out more about our school, please visit www.Highwood.wokingham.sch.uk
Visits to the school are warmly welcomed and encouraged.
Further details and an application pack can be obtained from Mrs Cindy Edwards, Bursar.

This School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. An Enhanced Criminal Records Disclosure will be sought from the successful candidate.

Closing date: Monday 1st March 2010
Interviews to be held early March





Western House Primary School
Richards Way, Cippenham, Slough SL1 5TJ
01753 526326
E-mail office@westernhouse.slough.uk
Website: www.westernhouse.slough.sch.uk

LEARNING SUPPORT ASSISTANT FOR SEN PUPIL

Part time – 28 hrs per week term time only

This is great opportunity for you to join our friendly dedicated team of staff.

Do you:

- have experience in supporting pupils with Special Needs
- enjoy working with children
- have a calm and patient nature
- have resilience
- enjoy a challenge?

Then you may be the person we are seeking.


We offer:

- training and support
- good working conditions
- happy children who are keen to learn.

For further information and an application pack, please contact the school office, or download an application pack from our website.
Visits to the school are welcome; please contact Mrs. Littleboy.

'Western House School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Successful applicants will be required to undertake an Enhanced Disclosure via the CRB check.'

Closing date: 19th February 2010 **Interviews: 16th March 2010**



CROCODILE CLUB at STOCKCROSS SCHOOL

Chapel Road, Stockcross, Newbury, Berkshire RG20 8LD

After School Club Play Worker Manager

We need a professional, experienced and energetic After School Manager to manage our highly successful after school club in West Berkshire.

You will be required to assist in driving forward the improvement of the Club, implementation of daily play opportunities for the children within your care. You will have daily responsibility for the design and implementation of our play activities and smooth running of the daily Club operations and a fun team of play workers and volunteers.

This is an exciting opportunity to develop your existing management skills, raise the quality of play activities offered, and take charge of a successful After School Club. This is a challenging and rewarding role and we would give you support at every level.

Previous experience of managing an After School Club and Level 3 play worker qualification is a minimum requirement.

Salary range £9 to £13 per hour.
Term time only – February to July & September to December.
Hours: 15:15pm to 17:45pm, Tuesdays to Thursdays.

Contact Paul Morgan • Telephone: 0118 909 4964
Mobile: 07974 729986 • Email: pmorgan@microsoft.com

Applications close at the end of February

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